

## **Town Mayor's Announcements to Full Council – 27<sup>th</sup> November 2024**

### **EVENTS**

Since the previous report, I have again had the privilege of representing the people of Earley and the Town Council at a wide variety of wonderful events. The following gives you a brief synopsis of these up to 20<sup>th</sup> November 2024 following the eighteen I reported on previously.

#### **29 September – Opening Ceremony of the extension of the Gurdwara on London Road.**

This was a delightful event with an interesting service to commemorate the occasion as well as a lovely meal prepared on site by members of the congregation. I felt very privileged to have been invited and to meet fellow guest, Lord Indarjit Singh.

#### **30 September – Official Opening of the Daisy's Dream new offices in Chalfont Place.**

This was a chance to meet the trustees and senior staff of my chosen charity. These new offices now provide very useful space for meeting clients as well as the day to day operations of the Charity. The official opening was performed by Simon Thomas, the Sky Sports top football commentator who had previously been supported by the charity when his wife died suddenly and unexpectedly.

#### **7 October – Wokingham Volunteer Centre AGM and presentation by staff and clients.**

A very interesting event. It was a particular pleasure speaking with a number of their younger clients about their various projects. The WVC does a wide variety of activities that benefit particularly the elderly and those with mobility issues across the Borough.

#### **11 October – The Berkshire Judicial Service Ceremonial Service.**

This was a fascinating church service put on by the High Sherriff in Reading Minster that marks the start of the Judicial Year. It is attended by many people including the King's representative – the Royal Berkshire Lord Lieutenant, Andrew Try; a large number of Mayors; the senior figures from the Judicial service in Reading to name just a few. The event started with a procession from Reading Borough Council's offices to the Reading Minster and was followed by a reception in the Reading Town Hall. Reading Minster was absolutely full to the rafters for this prestigious event.

#### **15 October – The Royal Berkshire Lord Lieutenant's award ceremony for South East Reserve Forces and Cadets Associations.**

This event took place in the historic location of the India Room in the original Sandhurst Royal Military Academy building. It was a tremendously inspiring evening to hear about the skills and achievements of all the award winners and to be able to speak with some of them (and their proud partners and parents).

#### **2 November – The unveiling of the Bleed kit and Defibrillator installed at Maiden Place Pharmacy.**

The installation of this kit was only possible thanks to the efforts of the Woodley and Earley Lions Club and the generosity of the Pye Trustees. These two items can be essential in

preserving life in the event of an accident or health incident. This is only the second Bleed Kit installed in Wokingham. I truly hope they never have to be used.

**5 November - Earley Crescent AGM.**

This event was marked by a very interesting AGM that detailed the activities and the future hopes for the Crescent building. Like many small charities, it is highly reliant on volunteers and in our busy world, recruiting new volunteers is challenging. It was made particularly enjoyable by the huge array of cakes, scones and cream teas provided after the formal meeting. The many attendees, including myself really enjoyed the tea and cakes.

**10 November - Earley St Peter's Remembrance Service.**

The Remembrance Sunday wreath laying is always a sombre and humbling event when we remember all those fallen in service to our nation. This year, the new Vicar, Kate Wakeman-Toogood held a full service before the traditional parade by the Memorial and the 2 minute silence and wreath laying. As usual. The church was full to overflowing with those who wished to pay their respects to those who gave their lives for our freedom. The message on Earley Town Council's wreath was "Gone from our sight, but never from our hearts".

**27 November – This is a planned visit to Austen House**, accompanied by Fraser, a therapy dog, and David Hare to meet the residents. At the time of writing, this is slightly in the future, so on the day of Full Council a verbal report will be given if appropriate.

Councillor Mike Smith  
Town Mayor

## **Deputy Town Mayor's Communications**

### **Earley CResCent Community Association AGM 5/11/24**

The AGM was attended by Earley Town Mayor, Wokingham Borough Deputy Mayor, trustees, voting members of the association & interested members of the public.

The chairman gave his annual report. Bookings have not returned to pre pandemic levels & although some new groups have been sourced there is an operational deficit.

Sadly, Rex Codling (treasurer & board secretary) died earlier in the year & is greatly missed.

The chairman expressed his thanks to the management & building support team & all the willing volunteers.

The independent examiner presented the finances-there have been some major expenditures (investment in IT to benefit staff & learners; necessary work on the carpark but which also resulted in some useable outside space; building maintenance & wages) all of which contributed to the short fall along with the drop in hirers.

Association Manager thanked everyone who works hard to engage, reassure & support existing & new clients.

Currently the users include 16 leisure activity groups (2 new ballet classes start in the new year), 6 education organisations (including First Aid, an employability programme, IT & the ever popular English classes, careers advice), 7 medical hirers (including Diabetes Expert, Macmillan cancer rehab, Deal diabetes , clinical training & Solutions for Health), 16 social care & support services (including MS , Alzheimer's, Autism at Kingwood, Ciannas Smile, Young People with Dementia, Promise inclusion, Prevention & Youth Justice Service) 2 churches & a large number of charities.

The manager concluded the meeting by reading some emails from some thankful learners.

Report by Cllr Nicola Brock, Deputy Mayor & Earley Town Council representative to the association

## **8. ETC Councillor representation on other bodies**

### **ARC Meeting 29th Oct 2024**

The Chair reported another successful training session on management and supervision.

The danger of on line medication (potential illegal drugs) was highlighted and warnings will be included in work with schools.

The finances of the organisation are stable thanks to several new donations but a small deficit will still be expected at the end of the financial year.

Waiting lists are manageable.

The Round Australia Run is continuing but it is not attracting the donations that were expected.

WBC has given notice that the site now occupied by ARC is going to be redeveloped. New premises are being sought.

Councillor Rosemary Cook

## *Appendix C*

### **Highwood Management Conference - 21 October 2024**

Cllrs Geoff Littler and Sheena Matthews attended the annual Highwood Conference on 21.10.24, preceded by a site visit at which one of the Rangers from WBC's Countryside Service highlighted some of the works carried out by the Service since the last Conference.

At the Conference Geoff Littler was elected as Chair. The Service's written Review of work undertaken, volunteer involvement, and future works proposed, was presented and was discussed in detail.

Subject as mentioned below, the Conference agreed that its remit (already extended to include Southlake) should be further extended to cover green spaces to the north of Highwood, which are part of the green corridor comprising Whiteknights, Bulmershe and Highwood, in future discussions. This would align the Conference with the national Nature Local Recovery Strategy (LNRS) work in progress in Berkshire.

The Conference also agreed that it should meet more frequently than annually.

Broadening of the Conference's remit and the holding of more frequent meetings may require changes to the formal agreement which established the Conference originally: the Clerk to the Conference is to seek legal advice on this.

GL & SM

**Full Council – 27<sup>th</sup> November 2024**

**Agenda Item 9 – COMMUNITY INFRASTRUCTURE LEVY**

At its meeting on 13<sup>th</sup> November 2024, the Policy & Resources Committee considered a CIL co-funding request from Wokingham Borough Council.

WBC is asking if Earley, Hurst, Winnersh and Woodley parish/town councils will make a contribution out of their respective CIL funds towards the borough's project to build an accessible bridge over the River Loddon adjacent to Showcase cinema. The total cost of the project is estimated to be in the region of £1,500,000.

Members of P & R discussed the request and voted to recommend refusal on the following grounds:

- Earley Town Council has a limited amount of CIL available, the request is for a significant proportion of those funds
- The project will not benefit Earley residents to any significant degree
- The committee commented that WBC's original plan was to install ramps to the existing footbridge and questioned why this cheaper alternative was no longer being pursued.

Full Council is asked to discuss the recommendation of the Policy & Resources Committee and to **RESOLVE** accordingly.

*The report provided to the Policy & Resources Committee is attached for information to this appendix.*

<b>EARLEY TOWN COUNCIL</b>	
<b>POLICY &amp; RESOURCES COMMITTEE MEETING</b>	<b>13<sup>th</sup> November 2024</b>
<b>AGENDA ITEM 7 - CIL</b>	
WBC Service Area	Highways and Transport
Bid Officer Name	Rob Curtis

## Project

<ul style="list-style-type: none"> <li>• Project Bid Title</li> <li>• Summary / project outline</li> <li>• Reason for requesting external funding</li> <li>• Implications for not securing co-funding</li> </ul>	<p>Accessible Bridge over the River Loddon adjacent to Showcase cinema</p> <p>This is a new bridge over the Loddon and upgraded path to complete the route from Winnersh Triangle Business Park to Mohawk Way in Woodley, it opens up routes into Earley and Dinton making walking, wheeling and cycling a viable option for both leisure and utility purposes in the area. This route would be the safest and most attractive route for non-motorised users as the alternative is to use the Bader Way.</p> <p>The current available budget is insufficient to complete the scheme, redesign underway and new cost will be known following tender early 2025 - any contributions would help towards increasing the likelihood of completion of this important project</p>
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## Costing details

Project Cost	c£1,500,000
Funds Requested	See below
Timescale for Delivery	Summer/Autumn 2025
Proposed Funding Breakdown <ul style="list-style-type: none"> <li>• Other Funding Streams Identified</li> <li>• Other Town/Parish councils being asked to contribute</li> </ul>	Existing budget (£1,273,000) is S106 The final cost is not yet known, though anticipated to be in the region of £1,500,000.

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## Mandate

<p>What positive difference will the bid project make?</p> <p>How many residents would benefit and how?</p> <p>What local issues will the project address?</p> <p>Is the project part of a wider long-term plan for the Borough?</p>	<p>This bridge is in Woodley though is close to the boundaries with Winnersh, Earley and Hurst councils. The bridge will make it possible for those with disability as well as cyclists to access Dinton/Winnersh triangle whilst joining up the established link to the Loddon path in Earley and the route to the north which provides a traffic free alternative to Loddon Bridge Road, enabling access to Woodley.</p> <p>The scheme will benefit numerous residents from around the four town and parishes which the route will serve.</p> <p>The bridge is the final stage of a multiple phased project for a path from Winnersh Triangle Business Park to Mohawk Way through Dinton. This serves as an alternative to the Bader Way which is a fast road with no pedestrian facilities along it. All other elements have been delivered using S106 and this final element will create a new accessible route for residents to access the cinema as well as employment opportunities at the business park.</p>
<p>Have any residents or local stakeholders been involved in discussions to date? If so, what was the response received? (attach summary)</p>	<p>The whole route was originally consulted on as part of the development works, since that date the scheme has progressed with input from various stakeholders as required.</p>

<p>Have you had discussions with the Parish/Town Councils</p>	<p>Y/N</p>
<p>If No state, why?</p>	<p>Until recently we have continued to try and deliver using the s106 available and so we have not yet approached each town and parish to discuss potential funding. The latest cost estimate following tender has highlighted that even with "value engineering" to reduce costs, there is still likely to be a requirement for additional funding and we wish to make a request now so that the project can progress as quickly as possible.</p>

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**Summary/Other supporting information**

Use this box to summarise/add any information not included above

We are approaching all 4 Town and Parish councils whose residents will benefit the most from the scheme. We appreciate that the available CIL in each area varies and so have proposed funding (based partly on remaining CIL available) as follows to meet the shortfall:

Earley TC – £25,000  
 Hurst PC – £90,000  
 Winnersh PC – £70,000  
 Woodley TC – £40,000

**Section 2 – To be filled by the Parish/Town Councils**

Would like to Co-fund this project	<input type="checkbox"/>
If you are willing to CIL Co-fund <ul style="list-style-type: none"> <li>• How much do you intend to Co-fund?</li> <li>• Parish Contact details</li> </ul>	
No to CIL Co-fund	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• If possible, please explain why you are not willing to Co-fund?</li> <li>• Do you require more information?</li> </ul>	

To note:

**EARLEY TOWN COUNCIL CIL FUNDS**

CIL balance as at 1<sup>st</sup> November 2024: £40,447

Expected CIL income in April 2025: £12,025

Current ETC CIL expenditure commitments:

- Local Bus Services 2025/26 £1,293
- WBC Flood Alleviation Scheme (historic pledge, no details) £15,000

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**Full Council – 27<sup>th</sup> November 2024**

**Agenda Item 10 – COMMUNITY GOVERNANCE REVIEW**

Councillors met on 11<sup>th</sup> November 2024 for an initial discussion on the Community Governance Review (CGR) being conducted by Wokingham Borough Council.

The CGR covers all town and parish councils in Wokingham. It can consider:

- Creating, merging, altering or abolishing parishes
- The naming of parishes and the style of new parishes and the creation of town councils
- The electoral arrangements for parishes (year of elections; council size; the number of councillors; parish warding)
- Grouping parishes under a common parish or de-grouping parishes

At this preliminary stage, town and parish councils are being asked to consider the draft Terms of Reference and submit comments. A copy of the draft Terms of Reference is attached to this report.

ETC councillors made several observations on the ToR:

1. In the Timeline table provided by WBC, the dates for Stage Two, 18<sup>th</sup> April – July 2025, contradict the timescale of 4 weeks.
2. The details provided in the table for Stage Three are unclear. Councillors were of the view that a date for publication of the report of draft recommendations should be given, followed by dates for the consultation period.
3. With reference to the list of actions the Council will take to consult local government electors and any other body considered to have an interest in the review, councillors were of the view that these actions were not adequate. WBC should promote this consultation more widely, using a variety of media such as social media, e-newsletters and the Engage platform. In addition, councillors were of the view that efforts should be made to consult with younger residents on the possible changes affecting their neighbourhoods.
4. The draft ToR state that the Council will publish its recommendations. Councillors were of the view that, in line with many other WBC consultations, the representations made should also be published.
5. The Council should make every effort to fully consult with residents who may be affected by the proposed changes. The ToR do not make it clear that this will happen.
6. There is no mention in the ToR of how conflicting submissions will be dealt with. It should be made clear how such conflicting views will be handled, what the process will be and how a final decision will be made.
7. There is no mention of an appeals process should there be objections to the recommendations.
8. With reference to Appendix 3, ToR for Community Governance Working Group, there are no details of who will sit on this working group or what its remit will be. Councillors were of the view that town and parish councils should be represented on this working group.

ETC councillors are asked to consider the points listed above and **RESOLVE** on their submission to WBC by the Preliminary Stage deadline of mid-December 2024.

## **Appendix 2 Draft Terms of Reference**

### **Community Governance Review Town and Parish councils in Wokingham Borough Local Government and Public Involvement in Health Act 2007**

#### **Terms of Reference To be published on 24 January 2025**

## **1. Introduction**

### **What is a Community Governance Review?**

A Community Governance Review is a review of the whole or part of the council's area to consider one or more of the following:

- creating, merging, altering or abolishing parishes
- the naming of parishes and the style of new parishes
- the electoral arrangements for parishes (the ordinary year of election, council size (the number of councillors to be elected to council), and parish warding); and
- grouping parishes under a common parish council or de-grouping parishes
- other types of local arrangements, including parish meetings

A Community Governance Review is required to take into account:

- the impact of community governance arrangements on community cohesion; and
- the size, population and boundaries of a local community or parish

The council is required to ensure that community governance within the area under review will:

- be reflective of the identities and interests of the community in that area; and
- be effective and convenient

If the council is satisfied that the recommendation of a Community Governance Review would ensure that community governance within the area under review will reflect the identities and interests of the community in that area, and is effective and convenient, the council makes a Community Governance Order.

### **Why is the council carrying out this Community Governance Review?**

The council is required to keep its area under review – every 10-15 years. The last CGR was in 2016 and a request from a Town Council for a Review, it was deemed appropriate to undertake a Review of the whole principal council area, rather than dealing with review requests piecemeal. A Community Governance Review offers an opportunity to put in place strong, clearly defined boundaries, tied to firm ground features, and remove the many anomalous parish boundaries that may exist.

### **Scope of the Review**

The Review will consider any Community Governance Review requests received following publication of the Terms of Reference.

## **2. Consultation**

### **How the council proposes to conduct consultations during the Review?**

Before making any recommendations or publishing final proposals, the council must consult local government electors for the area under review and any other person or body (including a local authority) which appears to the council to have an interest in the review.

The council will therefore:

- publish a Notice and these Terms of Reference on the council's website and arrange for copies to be available for public inspection at Civic Offices, Shute End, Wokingham, RG40 2RL during normal office hours
- send a copy of the Notice and these Terms of Reference to all town and parish clerks
- seek to arrange for the notice to be published on parish council websites and notice boards; and
- send a copy of the Notice and these Terms of Reference to all local Members of Parliament

Before making any recommendations, the council will take account of any representations received. The council will publish its recommendations as soon as practicable and take such steps as it considers sufficient to ensure that persons who may be interested in the Community Governance Review are informed of the recommendations and the reasons behind them.

The council will notify each consultee and any other persons or bodies who have made written representations of the outcome of the Review.

### **3. Timetable for the Community Governance Review**

The council must complete a Community Governance Review within twelve months from the day on which the council publishes the Terms of Reference. A Community Governance Review is concluded on the day on which the council publishes the recommendations made by the Community Governance Review.

Following a decision made at the Full council meeting on 23 January 2025 , the timetable for timetable is shown below.

Stage	Date/Timeline	Timescale	Outline of Activity
One – Invite initial submissions	24 January 2025	12 Weeks	Initial submission invited
Two – Consider submissions	18 April – 2 July 2025	4 weeks	Consider submissions and prepare report of draft recommendations
Three – Publish Draft Recommendations	July 2025 – November 2025	16 weeks	Publish draft recommendations for consultation
Four – Final Recommendations	November 2025 January 2026 Full Council	6 weeks	Consideration of further submissions and prepare final recommendations  Council resolves to make a Reorganisation Order
Implementation	May 2026/May 2027 Elections		Effective date of any changes to parish/town boundaries and electoral arrangements

**Full Council – 27<sup>th</sup> November 2024**

**Agenda Item 11– REMOTE ATTENDANCE & PROXY VOTING – GOVERNMENT CONSULTATION**

The government has introduced proposals to enable remote council meetings and, possibly, proxy voting in England. It is consulting on these proposals and town councils are invited to submit their views to the consultation. The consultation runs until 19<sup>th</sup> December 2024.

The government's case is that such measures would support the sector to modernise democratic engagement, raise standards and widen the range of candidates standing for council by removing unnecessary barriers. Whilst ministers recognise that the attendance of elected members at local authority meetings is a core part of the democratic process at local level and is integral to members carrying out their functions effectively, they recognise that there are circumstances in which it may not always be possible for members to attend council meetings in person.

**ETC elected members are asked to consider the questions below and agree on the town council's formal position.** The Town Clerk will then submit the responses on behalf of the town council. *In addition, local authority elected members are encouraged to submit their individual views.*

- A. Do you agree with the broad principle of granting local authorities powers to allow remote attendance at formal meeting?
- B. If yes, do you think that there should be specific limitations on remote attendance? Please tick all relevant options:
- Any formal meeting allowing remote attendance should have at least two thirds of members in physical attendance
  - Members should only be able to attend council meetings remotely in exceptional circumstances, such as those who are medically or physically unable to attend, or for reasons of local or national emergencies
  - There should be no limitations placed on councils with regard to setting arrangements for remote attendance of council meetings, up to and including full remote attendance
  - *Free text box*
- C. If you are an elected member can you anticipate that you personally may seek to attend some of your council meetings remotely?
- D. If yes, please indicate which of the following options best describes your likely pattern of attending meetings remotely:
- Very occasionally
  - From time to time
  - Regularly but not always

- All the time

**E.** What proportion of the council's current elected members are likely to seek to attend council meetings remotely over the course of a year?

- Less than 10%
- More than 10% but less than 50%
- More than 50% but less than 90%
- Most of them 90% to 100%

**F.** The government recognises that there may be cases in which it is necessary for councils to hold meetings fully remotely. Do you think there should be limitations placed on the number of fully remote meetings councils should be able to hold?

- Councils should be able to allow full remote attendance at up to half of council meetings within a twelve-month calendar period
- Councils should only have the flexibility to change a meeting from in-person to online, or vice versa, due to unforeseen and exceptional circumstances
- Councils should not have the flexibility to conduct fully remote meetings to ensure there is always an in-person presence
- *Free text box*

**G.** Do you think there are any necessary procedural measures that would help to ensure a remote or hybrid attendance policy is workable and efficient?

- Councils should be required to publish a list of attendees joining the meeting remotely and give notice if a meeting is being held with full remote attendance
- Councils should be required to ensure that standard constitutional arrangements are followed for hybrid and fully remote meetings
- Councils should be required to make arrangements to ensure restricted items (where a council decision is taken in private to protect confidentiality) are managed appropriately and to require remotely attending members to join from a private location
- *Free text box*

**H.** Do you think legislative change to attend local authority meetings remotely should or should not be considered for the following reasons?

<b>SHOULD be considered because</b>	<b>SHOULD NOT be considered because</b>
It is a positive modernising measure	Councillors should be physically present at all formal meetings
It would likely increase the diversity of people willing and able to stand for election in their local area, making councils more representative of the communities they serve	It could lead to a significant number of councillors habitually attending remotely and ultimately reduce the effectiveness of councils

Councils would be more resilient in the event of local or national emergencies which prevent in-person attendance	It would be more difficult for councillors to build personal working relationships with colleagues, and engage with members of the public in attendance at meetings
<i>Free text box</i>	<i>Free text box</i>

**I.** In your view, would allowing councillors to attend formal local authority meetings remotely according to their needs particularly benefit or disadvantage individuals with protected characteristics, for example those with disabilities or caring responsibilities?

- it would benefit members
- it would disadvantage members
- neither

### **PROXY VOTING**

Proxy voting is a form of voting whereby a member of a decision-making body may delegate their voting power to another representative to enable a vote in their absence. It is possible some members may find that, due to their personal circumstances, they are temporarily unable to participate in meetings even if remote attendance provisions are in place. In the case of local authorities, the representative would have to be another elected member of the local authority.

**J.** In addition to provisions allowing for remote attendance, do you consider that it would be helpful to introduce proxy voting?

- Yes
- No
- Unsure

**K.** If yes, for which of the following reasons which may prohibit a member's participation in council meetings do you consider it would be appropriate?

- Physical or medical conditions
- Caring responsibilities
- Parental leave or other responsibilities
- Free text box

**L.** Are there circumstances in which you feel proxy voting would not be appropriate?

**M.** If you think proxy voting is appropriate, are there any limitations you think should be placed upon it?

Note

Should the proposals for remote attendance at formal council meetings be passed into legislation, ETC would need to invest in appropriate equipment to enable remote attendees to fully participate (cameras, screens, microphones etc). Work on finding the best solution for the ETC Council Chamber would be carried out should this seem likely.

**Link to the government proposals to enable remote attendance and proxy voting:**

<https://www.gov.uk/government/consultations/enabling-remote-attendance-and-proxy-voting-at-local-authority-meetings/enabling-remote-attendance-and-proxy-voting-at-local-authority-meetings>

## RECORD OF COUNCILLOR ATTENDANCES - 2024/25

NAME OF COUNCILLOR	COUNCIL							AMENITIES & LEISURE					PLANNING												POLICY & RESOURCES				
	05	07	09	11	02	03	05	07	10	01	03	05	06	07	08	09	10	11	12	01	02	03	04	07	09	11	01	03	
R. AHLAWAT	✓	✓	✓				✓	✓	✓																				
A. BASSETT	✓	✓	✓				✓	✓																✓	✓				
A. BRADLEY		✓	✓				✓	✓	✓																				
N. BROCK	✓	✓	✓				✓	✓				✓	✓	✓		✓								✓	✓				
R. BROWNE	✓		✓				✓	✓	✓			✓	✓	✓	✓		✓												
R. COOK	✓	✓	✓				✓	✓	✓			✓	✓	✓			✓												
M. DE JONG	A	A	A									A	A	A	A	A	A	A											
J. EASTWELL	✓	✓	✓																					✓	✓				
D. HARE	✓	✓	✓																					✓	✓				
T. HOLTON			✓																					✓	✓				
M. IYENGUNMWENA	✓	✓	✓									✓	✓	✓	✓		✓	B											
S. JORDAN	✓	✓	✓									✓	✓	✓		✓	✓	✓											
N. JORGENSEN		✓	B																					✓	✓				
P. JORGENSEN		B	✓									✓		✓	✓		B	✓						✓	✓				
I. KHAYINZA	✓	✓	✓																										
G. LITTLER	✓		✓																					✓	✓				
A. LONG		✓	✓				✓	✓	✓														✓	✓	✓				
T. MAHER	✓		✓					✓	✓														✓	✓	✓				
S. MATTHEWS	✓	✓	✓				✓	✓	✓														✓	✓	✓				
A. NEAL	✓	✓	✓									✓			✓		✓	✓							✓	✓			
S. NEWTON		✓	B												✓			✓						✓		B			
B. OWEN	✓	✓	✓				✓																						
H. SARASAN	✓	✓	✓																										
C. SMITH	✓	B	✓									✓		✓	✓	✓	B	B											
M. SMITH	✓	✓	✓				✓		✓			✓	✓	✓	✓	✓	✓	✓					✓	✓	✓		✓		

R = Representing Town Council

B =

Attending Borough Meeting

✓ = In Attendance

F =

Attending Fire Authority Meeting

A = Approved Leave of Absence

(shaded cell denotes non-representation on Committees)

**ORDERS FOR PAYMENT - BY BACS TRANSFER**

<b>Number</b>	<b>Supplier</b>	<b>Purchase Description</b>	<b>Amount</b>
7229	A Bit of a Do	Deposit for Mayors Reception Catering	£150.00
7230	Air IT	Microsoft 365 Subscription Nov 24	£803.90
7231	All Electrics	MPCC Lighting repair	£132.00
7232	All Electrics	IC Repair Emergency Lighting	£144.00
7233	Arkell & Hurcombe	Cem Bronx Plaue	£134.76
7234	Arnold Laver	Planks for Duck Feeding Platforms MELNR	£37.08
7235	Bracknell Pest Control	RLCC Squirrel in loft investigation - No activity found	£96.00
7236	Bracknell Pest Control	SJP Wasp Nest removals	£90.00
7237	Building Bespoke	RLCC Redecoration and new LED Lighting	£5,994.98
7238	Burley Aquatic Developments	MELNR Desilting first stage payment 50%	£6,000.00
7239	Frasers Office Innovation	2025 Desk Diaries	£4.31
7240	Hadley	Allot Green Waste Skip Hire	£168.00
7241	Hadley	Cem Skip Exchange 6/11/24	£300.00
7242	Involve	First Aid Training - E Carroll	£60.00
7243	IT QED Ltd	IT PC Monitoring Sept 24	£57.60
7244	IT QED Ltd	SJP New Router and Mth SIM Re CCTV	£447.60
7245	IT QED Ltd	Azure IT Oct 24	£102.40
7246	IT QED Ltd	IT Nonthly Support Nov 24	£450.00
7247	Neil Curtis & Sons	Grave Dig (Cost fully recharged)	£190.00
7248	RES Fire	RLCC Annual Fire Extinguisher & Equip Service	£133.92
7249	RES Fire	RH Annual Fire Extinguisher & Equip Service	£157.55
7250	RES Fire	SJP Annual Fire Extinguisher & Equip Service	£60.66
7251	RES Fire	MPCC Annual Fire Extinguisher & Equip Service	£276.49
7252	RES Fire	CP Annual Fire Extinguisher & Equip Service	£56.88
7253	RES Fire	IC Annual Fire Extinguisher & Equip Service	£55.68
7254	Select Environmental Services	MPCC Waste Collection Sept 24	£174.49
7255	Select Environmental Services	CP Waste Collection Sept 24	£41.47
7256	Select Environmental Services	RH Waste Collection Sept 24	£30.60
7257	Select Environmental Services	General Litter Bins Waste Collection Sept 24	£530.66
7258	Select Environmental Services	RLCC Waste Collection Sept 24	£43.75
7259	Southern Maintenance Solutions UK Ltd	RH Annual Gas Boiler Service	£297.36
7260	Southern Maintenance Solutions UK Ltd	SJP Annual Gas Boiler Service	£597.42
7261	Southern Maintenance Solutions UK Ltd	RLCC Annual Gas Boiler Service	£270.00
7262	Southern Maintenance Solutions UK Ltd	MPCC Annual Gas Boiler Service	£270.00
7263	Southern Maintenance Solutions UK Ltd	MPCC Leak repair 8/10/24	£208.20
7264	Southern Maintenance Solutions UK Ltd	MPCC Leak near stop cock repair 14/10/24	£197.35
7265	Southern Maintenance Solutions UK Ltd	MPCC New PCB and Aqusstat	£627.01
7266	Trade Point - B&Q	Various sites Maint items	£154.61
7267	Trade Point - Scewfix	RLCC Sink Waste/SJP Gas Cylinder	£13.72
7268	Trade Point - B&Q	CP Paint	£34.20
7269	Tri Security	SJP Smoke Detctor Replaced	£107.94
7270	Web Marketing Matters	Website support Oct 24	£216.00
7271	Wicksteed Leisure Ltd	SJP Whirltbird Play Equip. repair	£103.90
7272	William Luck	Planning Services Oct 24	£357.60
7273	Woodley Town Council	Bulmershe Maint. Half share 24/4/24 (Late invoice)	£85.80

**Total: £20,465.89**

Date Prepared: 11/11/2024

Prepared By: Ian Johnson