

Policy & Resources Committee Meeting – 13th November 2024

Agenda Item 6.1 – FINANCE UPDATE

- Period Covered – Up to 1st November 2024
- RBS Income & Expenditure report also provided to the Committee
- Budget codes are included in the report below

INCOME

Overall, ETC's income from sources outside the precept is on track with the budgeted figures.

Income from **hall hire** has been strong. Radstock Lane Community Centre (110/1030) income from hall hire is ahead of budget whilst income from Maiden Place Community Centre (130/1030) and Centrepoint (140/1030) are on target. It is only income from the Interpretation Centre (210/1030) that is lower than forecasted but the total income from this centre is minimal compared to the others so any variation will make very little difference to final hall hire figures.

Cemetery income (100/1010), whilst being the most unpredictable income stream, remains strong.

Allotment fees (120/1020) are collected in January of each year so the small credit figure on the RBS income & expenditure report reflects fees from plots that have been re-let since 1st April 2024. All plots are currently taken.

Sports Pitch income from **Sol Joel Park** (220/1040) is slightly above target. This can be significantly affected by the weather, periods of heavy rain may mean that matches need to be cancelled because pitches are unplayable so the figures are reassuring.

The sale of **fishing permits** for MELNR (200/1090) have exceeded predictions, income from this is already above 100% of target. It is unlikely there will be much of a demand for permits for the remainder of this financial year.

CIL (370/1150) – The total income for CIL in 2024/25 was £8,400. We do not budget in advance for CIL income as there are too many factors affecting how much will actually be paid by developers and when. The next tranche is due in April 2025, it is possible there may be further income received then but we will not know until much closer to the time.

Interest received from ETC's investments with CCLA (330/1160 & 245/1161) is above target and remains at approximately £7,000 per month. We allocate this proportionately to the Sibly maintenance fund and ETC's general reserves.

EXPENDITURE

Overall, expenditure has remained steady so far this year.

Staffing costs are on target and we still have approximately £40k contingency within the overall salaries budget.

Utilities – Gas charges (4230) are on track and, overall, **Water** charges (4240) are as expected. There has been an issue with the water bills for Radstock House in that was a sudden increase in charges. Officers investigated this and discovered that the water company had inexplicably stopped deducting the cost of the water supply to a neighbouring property (the total supply comes into ETC land and then splits

between Radstock House and the neighbouring property, both supplies are metered). The error has now been acknowledged by the supplier and will be rectified. There continues to be issues with ETC's **Electricity** provider, SSE, (4235) and their new invoicing system, these problems are nationwide. Progress has been made but no payments requested yet. The problem dates back to the end of 2023 so we have included an accrual amount for the end of the last financial year within the budget figures. We continue to keep accurate meter reading records to ensure that when an invoice is received we can check that it is correct before any payment is made.

CIL (370/5080) – So far in 2024/25 a total of £24,038 of CIL monies has been spent on the new Collins Drive playground and on support for local bus services. The total CIL reserves remaining are £40,447, with spending deadlines of October 2025 or beyond.

Interpretation Centre General Maintenance (210/4280) – there is a nominal maintenance budget for the IC as it is a simple building and there is not usually much work needed day to day. However, we experienced a burst pipe at the IC and the cost of remedial works has meant the 2024/25 budget has been exceeded. It may be prudent to increase the general maintenance budget for this building in the future.

Waste Disposal Office (340/4340) – this budget is likely to be exceeded by a small amount in 2024/25 as we have added a recycling service to the existing contract. We now recycle all plastics, paper and card through this code, as well as waste disposal from the office.

Street Lighting Contract (400/4365) – this code covers maintenance and repairs to ETC's street lights. Expenditure has been relatively high so far this year as the repairs needed have been more complicated than usual.

Apart from the ongoing day to day expenditure, there are numerous items of significant expenditure that are yet to appear in the accounts:

Sol Joel Park Sports Pitch Works (220/4327) and **Horticultural Supplies (220/4325)** – this work takes place in early Spring.

Environmental Projects (200/5050) – the cost of the desilting works on the silt entrapment pond at MELNR will be taken from this ear marked reserve. The final cost will be in the region of £10,000. These works will be scheduled for every 8 years (weather dependent) and will be factored into future budgets.

Tree Management All Sites (200/4305) – the winter tree inspection by the tree surgeon will take place over the next few weeks, this will cover trees at all ETC sites. The cost of the survey itself will be around £850 but there will be further costs arising from any tree work identified.

Staff Training (310/4085) – as referenced in the agenda, numerous staff training courses have been booked, these will take place over the next couple of months.

Civic Cost (330/4160) – this code is currently showing minimal expenditure as the bulk of this budget is due to be spent on the Mayor's Christmas cards and the Mayor's Reception in January 2025.

Health & Safety (360/4255) – the external health & safety audit is booked for the end of November. This will incur a cost of £1,500 from this budget.

EARLEY TOWN COUNCIL	
POLICY & RESOURCES COMMITTEE MEETING	13th November 2024
AGENDA ITEM 7 - CIL	
WBC Service Area	Highways and Transport
Bid Officer Name	Rob Curtis

Project

<ul style="list-style-type: none"> • Project Bid Title • Summary / project outline • Reason for requesting external funding • Implications for not securing co-funding 	<p>Accessible Bridge over the River Loddon adjacent to Showcase cinema</p> <p>This is a new bridge over the Loddon and upgraded path to complete the route from Winnersh Triangle Business Park to Mohawk Way in Woodley, it opens up routes into Earley and Dinton making walking, wheeling and cycling a viable option for both leisure and utility purposes in the area. This route would be the safest and most attractive route for non-motorised users as the alternative is to use the Bader Way.</p> <p>The current available budget is insufficient to complete the scheme, redesign underway and new cost will be known following tender early 2025 - any contributions would help towards increasing the likelihood of completion of this important project</p>
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Costing details

Project Cost	c£1,500,000
Funds Requested	See below
Timescale for Delivery	Summer/Autumn 2025
Proposed Funding Breakdown <ul style="list-style-type: none"> • Other Funding Streams Identified • Other Town/Parish councils being asked to contribute 	Existing budget (£1,273,000) is S106 The final cost is not yet known, though anticipated to be in the region of £1,500,000.

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Mandate

<p>What positive difference will the bid project make? How many residents would benefit and how? What local issues will the project address? Is the project part of a wider long-term plan for the Borough?</p>	<p>This bridge is in Woodley though is close to the boundaries with Winnersh, Earley and Hurst councils. The bridge will make it possible for those with disability as well as cyclists to access Dinton/Winnersh triangle whilst joining up the established link to the Loddon path in Earley and the route to the north which provides a traffic free alternative to Loddon Bridge Road, enabling access to Woodley.</p> <p>The scheme will benefit numerous residents from around the four town and parishes which the route will serve.</p> <p>The bridge is the final stage of a multiple phased project for a path from Winnersh Triangle Business Park to Mohawk Way through Dinton. This serves as an alternative to the Bader Way which is a fast road with no pedestrian facilities along it. All other elements have been delivered using S106 and this final element will create a new accessible route for residents to access the cinema as well as employment opportunities at the business park.</p>
<p>Have any residents or local stakeholders been involved in discussions to date? If so, what was the response received? (attach summary)</p>	<p>The whole route was originally consulted on as part of the development works, since that date the scheme has progressed with input from various stakeholders as required.</p>

<p>Have you had discussions with the Parish/Town Councils</p>	<p>Y/N</p>
<p>If No state, why?</p>	<p>Until recently we have continued to try and deliver using the s106 available and so we have not yet approached each town and parish to discuss potential funding. The latest cost estimate following tender has highlighted that even with "value engineering" to reduce costs, there is still likely to be a requirement for additional funding and we wish to make a request now so that the project can progress as quickly as possible.</p>

UNCLASSIFIED

Summary/Other supporting information

Use this box to summarise/add any information not included above

We are approaching all 4 Town and Parish councils whose residents will benefit the most from the scheme. We appreciate that the available CIL in each area varies and so have proposed funding (based partly on remaining CIL available) as follows to meet the shortfall:

Earley TC – £25,000
 Hurst PC – £90,000
 Winnersh PC – £70,000
 Woodley TC – £40,000

Section 2 – To be filled by the Parish/Town Councils

Would like to Co-fund this project	<input type="checkbox"/>
If you are willing to CIL Co-fund <ul style="list-style-type: none"> • How much do you intend to Co-fund? • Parish Contact details 	
No to CIL Co-fund	<input type="checkbox"/>
<ul style="list-style-type: none"> • If possible, please explain why you are not willing to Co-fund? • Do you require more information? 	

To note:

EARLEY TOWN COUNCIL CIL FUNDS

CIL balance as at 1st November 2024: £40,447

Expected CIL income in April 2025: £12,025

Current ETC CIL expenditure commitments:

- Local Bus Services 2025/26 £1,293
- WBC Flood Alleviation Scheme (historic pledge, no details) £15,000

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Policy & Resources Committee Meeting – 13th November 2024**Agenda Item 8 – TOWN COUNCIL GRANTS – TRANCHE 2 - OCTOBER 2024**

To consider the following grant applications for the financial year 2024/2025: -

Organisation	Berkshire Vision
Amount requested	£1,395
Reason for request	To help support at home services for more vulnerable members who are less able to travel; providing equipment, technology, social activities and telephone befriending. Works out at £31.00 per Earley member.
No. of Earley Residents	45
Comments	2023/24 award = £360

Organisation	Earley Community Minibus
Amount requested	£750
Reason for request	To contribute towards office administration running costs.
No. of Earley Residents	Do not hold records for each individual Earley residents but have carried 459 passengers boroughwide.
Comments	2023/24 award = £750

Organisation	EASI
Amount requested	£378
Reason for request	To purchase 35 additional litter picking rings.
No. of Earley Residents	330 volunteers (benefits all Earley residents)
Comments	2023/24 award = £375

Organisation	Me2 Club
Amount requested	£500
Reason for request	To continue to support the provision in Earley giving children and young people with additional needs and disabilities access to play and reducing financial stress on families.
No. of Earley Residents	36 young people in Earley.
Comments	2023/2024 award = £1,250 (two awards given)

Organisation	Readibus
Amount requested	£5,000
Reason for request	To help towards service provision costs for providing door to door transport for elderly and disabled people. This would enable more services to be provided than could be provided from just funding from WBC, which is match funded. Service provision outweighs income.
No. of Earley Residents	Data only records the number of journeys made in an individual area and not the number of residents. 4,163 journeys were made in 2023/2024 for Earley, which is estimated at 50 residents.
Comments	2023/2024 award = £2,000

Organisation	The Salvation Army – Lower Earley
Amount requested	£500
Reason for request	Advertising, victuals, speakers, outings.
No. of Earley Residents	65 - altogether across the five meetings which have been held so far.
Comments	New initiative – Men’s breakfast/fellowship group to reduce loneliness and improve mental health. Unable to provide set of accounts as no access to this information at local level. 2023/2024 award = £2,000 for community garden. NB: ETC grants cannot be awarded towards advertising costs and the request is very generalised with no breakdown costs or detail – this information has been requested, but to date no response received.

Organisation	The Wokingham Volunteer Centre
Amount requested	£1,000
Reason for request	To help support the continuation of services including Volunteer Brokerage Services, Green N Tidy Garden Scheme and Community Transport Scheme aimed at supporting elderly and vulnerable adults.
No. of Earley Residents	151 Earley residents on 1,760 trips last year to medical appointments and social activities, supported by 26 volunteer drivers from the Earley area. 35 gardening clients who receive two weekly visits and in addition there were 11 clients for garden clearances last winter.
Comments	2023/2024 award = £500

Emma Carroll
Deputy Town Clerk

NOTE:

ETC’s budget for Grants 2024/25 = £40,000

Award made in Tranche 1 - May 2024 = £9,886.30

Remaining Budget = £30,113.70

Total request for Tranche 2 = £9,523.00

Full application details will be provided to the Committee.

Members to **RESOLVE** as appropriate.

Policy & Resources Committee Meeting – 13th November 2024

Agenda Item 10 – Youth Services - Update

The Town Clerk and Deputy Town Clerk met again with Gareth Mepham, Berkshire Youth, for an update on the success of the consultation activities held over the summer.

Outreach Work

In July and August, youth workers visited outdoor spaces in Earley, sometimes with their Youth Bus just stopping and chatting with young people they met, and sometimes running organised activities such as zorb football. The aim was to carry out a needs assessment by talking to young people. The youth workers wanted to find out what the young people enjoyed doing in their spare time, the sorts of places they like to go, were there any activities or provisions they thought were needed for young people in Earley, and so on.

Initial observations:

- Some visits resulted in 0 interactions, there were no young people around
- The sites where BY were more likely to find young people were Sol Joel Park and Chalfont Field
- There was 0 attendance at the Centrepoint sessions (query over how and where these were promoted)
- There were a total of 82 engagements with young people (including those in parks with their families, extended family)

Youth survey

BY has been disappointed with the lack of support from schools for the youth survey. Whilst Maiden Erlegh School supported youth workers going into the school (72 engagements with young people), they were not as supportive with getting the survey out to young people and there were 0 responses. Similarly, one primary school responded to confirm they would not be sharing the (original) survey with their pupils whilst the others did not respond to BY at all. Following ETC's feedback on the questions in the original survey, a revised set of questions aimed at pre-teens will be circulated to primary schools and followed up by BY representation to the school. ETC will contact the primary schools, supporting the survey and expressing the Town Council's commitment to supporting young people.

Gareth has said that the general response from school staff has been to suggest that the survey is just an information gathering exercise and nothing will come of it. We suspect that, as is common with many residents, they may be conflating Earley Town Council with the borough council, a view that will not be helped by the fact that WBC has recently launched its own youth survey (very similar format to ETC's) to assess need as part of its statutory duty towards the 'provision' of youth services.

Next Steps

The assessment of needs has not progressed as smoothly as BY would have liked but some useful feedback has been gathered from those young people that have engaged. We will be having a discussion with Gareth about his findings and what BY recommends is the best way forward, at least in the short term. Once we have this information, a meeting of the Youth Services Working Group will be held to plan the nature of ETC's youth service provision.

Jo Friend
Town Clerk

Policy & Resources Committee meeting 13th November 2024

Agenda item 11 – CLIMATE EMERGENCY - UPDATE

This report contains an update on the latest actions taken in support of Earley Town Council's Climate Emergency Action Plan & Green Infrastructure Strategy.

- The lighting in Radstock Lane Community Centre main hall has been replaced with **LED lights**. The previous lights were fluorescent strip lights, some of which were no longer working, these have been replaced with much smarter, more efficient LED ceiling panels.
- Officers cleared out storage areas at the office and other ETC buildings and, using **Tech Recycle**, a company based in Arborfield, we disposed of a floor standing printer, 4 desktop printers, 2 TVs (ex-social club), 3 monitors, a PC, 2 laptops and 2 boxes of mixed WEEE (waste electrical and electronic equipment). Tech Recycle pledge “any equipment we are unable to refurbish is broken down and ethically recycled. We don't allow anything to go to landfill and don't export any waste.”
- We supported the **Great Cable Challenge** – sending a large box of redundant cables to be recycled.
- As part of the clear out, we listed a selection of old desks and filing cabinets on **A Good Thing**. This site connects businesses wanting to dispose of things to charities in need of items. So far, two filing cabinets have gone to different charities in Berkshire and Oxfordshire.
- Over the past couple of months, staff in the ETC **Helpshop** have given out 1,000 green recycling bags to residents!
- Held the first session of the **Earley Repair Café** on 13th October, it was very successful and was well attended. Our wonderful team of volunteers dealt with 47 items for repair between them, including clothes, bikes and electrical items. Next session – Sunday 10th November 2024.
- **Willow weaving** at Maiden Erlegh Nature Reserve. Volunteers assisted the Park Rangers in coppicing two large willow trees on the reserve and using this coppiced willow to create a magnificent woven fence. All materials used were from the reserve. Details and photographs are on the ETC website.
- Two **hibernacula** (underground chambers for amphibians and reptiles) were built by the Park Rangers, assisted by volunteers, at MELNR. All materials used were items recycled from various ETC sites.

Jo Friend
Town Clerk

**Spread
Christmas
Cheer!**

**Dec
2024**

the **Link**
visiting scheme

Christmas Kindness Campaign

Kindness Tree

**Choose a tag and help us bring festive cheer to
lonely older people in Wokingham!**

The Link Visiting Scheme is raising funds to bring warmth and connection to those experiencing loneliness in our community. Our campaign will raise funds to support our important work throughout December, including our Christmas Day event where we provide a delicious dinner at a local venue, a friend to talk to, and a gift of treats. Choose a tag and make a real difference. Thank you!

**To to get
involved in
3 simple
steps**

1

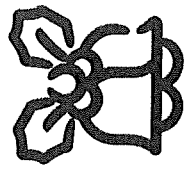
Choose a gift tag. Depending on the tag, you'll scan a QR code to donate, purchase a gift from our wishlist, or purchase your own from a local business.

2

Bring your unwrapped gift back to this location before 16th December.

3

Follow us on social media where we'll share the impact of your kindness and generosity. For most, this will be the only gift they receive at Christmas - thank you so much!



Reverse Advent Calendar

Donations can be accepted at 498 Reading Road, Winnersh, RG41 5EX Mon/Wed/Fri 10am -12pm

Special Donation Session:
Sat 30th Nov 10am-12pm

1	Chocolate Coins	2	Small Christmas Pudding	3	Packet of Festive Biscuits	4	Tinned ham	5	Box of chocolates	6	Female Deodorant
7	Small Christmas Cake	8	Christmas Crackers	9	Savoury snacks, crisps or nuts	10	Hot Chocolate	11	Jam	12	Packet stuffing mix or gravy granules
13	Long Life Fruit Juice	14	Tinned or Instant Custard	15	Packet of Microwave Rice	16	Tinned Potatoes or Instant Mash	17	Chutney or Pickle	18	Cooking sauces
19	Small packet of Laundry Detergent	20	Conditioner	21	Shaving foam	22	Tinned hotdogs	23	Long-life milk	24	Tinned Pie

ORDERS FOR PAYMENT - BY BACS TRANSFER

Number	Supplier	Purchase Description	Amount
7122	A1 Locksmiths	Allotments Combination Padlock	£47.05
7123	Arnold Laver	Timber RLCC Maintenance	£3.76
7124	Bracknell Pest Control	Removal of 2 moles at SJP Play area	£90.00
7125	Creating Technical Solutions	Service and MOT of Ford Ranger YK60UUJ	£329.00
7126	GLS	Cleaning Supplies various sites	£214.48
7127	Grabloader Ltd	Green Waste SJP/Cem	£432.00
7128	IT QED Ltd	PC Monitoring Aug 24	£57.60
7129	IT QED Ltd	Azure Cloud Aug 24	£102.66
7130	IT QED Ltd	Monthly IT Support Sept 24	£450.00
7131	Seton	Health & Safety items Bike W/shop, Repair Café etc	£249.05
7132	Trade Point - Screwfix	Mask respirator & Filters Cem	£30.99
7133	Watco	Floor Repair Mortar 10kg Cem	£69.24

Total: £2,075.83

Date Prepared: 19/09/2024

Prepared By: Ian Johnson

ORDERS FOR PAYMENT - BY BACS TRANSFER

Number	Supplier	Purchase Description	Amount
7134	A1 Locksmiths	Keys SJP/Bike Workshop/Maint Workshop	£51.50
7135	Air IT	Microsoft 365 Oct 24	£803.90
7136	Bowak Ltd	Caretaker supplies all sites	£314.04
7137	Bowak Ltd	Credit for returned item	-£9.55
7138	Bracknell Pest Control	Baits for Allotments 20/9/24	£54.00
7139	Buxtons	PPE for strimming	£206.90
7140	Enerveo	Street Light Repair Specialist Lantern o/s 22/4 Luckmore Dr.	£1,618.92
7141	Enerveo	Street Light Contract Maint charge q/e Sept 24	£209.98
7142	Frasers Office Innovation	2025 Diaries etc	£34.54
7143	Frasers Office Innovation	Credit for stationery item returned	-£23.71
7144	Hadley	Cemetery Skip Hire	£300.00
7145	Online Playgrounds	SJP Playarea Maintenance	£110.96
7146	Security Control Systems Ltd	SJP Annual Intruder Alarm Maint. Cont.	£179.40
7147	Select Environmental Services	Waste Collection Aug CP	£41.65
7148	Select Environmental Services	Waste Collection Aug MPCC	£154.76
7149	Select Environmental Services	Waste Collection Aug RLCC	£48.83
7150	Select Environmental Services	Waste Collection Aug General Litter Bins	£532.47
7151	Select Environmental Services	Waste Collection Aug RH	£30.60
7152	Trade Point - Scewfix	Various Maint. items	£60.48
7153	Tri Security	Access Control System Annual Maint. MPCC/RLCC	£234.00
7154	Tri Security	SJP CCTV System Annual Maint.	£474.00
7155	Tudor Environmental	Safety Boots/SJP Fencing repair	£74.14
7156	Watco	Cold-set Concrete Cemetery maintenance	£202.32
7157	Web Marketing Matters	Website support Sept 24	£216.00
7158	Wokingham Borough Council	CP Rent Sept 24	£293.50
7159	Workwear Giant	ETC Logo Uniforms	£615.30

Total: £6,828.93

Date Prepared: 07/10/2024

Prepared By: Ian Johnson

September 2024 Barclaycard**ORDERS FOR PAYMENT - BY BARCLAYCARD**

Number	Supplier	Purchase Description	Amount
7160	SumUp	Card reader for Repair Café	£46.80
7161	PASS	PAT Tester Repair Café	£358.80
7162	Zoom	Sept 24 Subscription	£15.59
7163	Asda	Repair Café Refreshments	£27.78
7164	Green Box Traing	Emergency FirstAid Training JessF & Cllr AN	£192.00
7165	Adobe	Subscription M/e 10/10/24	£11.29
7166	Asda	Repair Café Refreshments	£9.68
7167	Di Vapor Ltd	SJP Plumbing Part	£80.78
7168	Asda	RH Office Refreshments	£15.90
Total Barclaycard			£758.62

Date Prepared: 10/10/2024

Prepared by: Ian Johnson

ORDERS FOR PAYMENT - BY DIRECT DEBIT September 2024

Number	Supplier	Purchase Description	Amount
7169	Allstar	Fuel YK60UUJ 9/8+ MX19WVJ 12/8/24	£147.89
7170	Allstar	Fuel YS06BSO 16/8/24	£89.68
7171	Allstar	Fuel YK60UUJ 3/9 + EN65HDF 29/8/24	£123.54
7172	BT	SJP Broadband q/e 30/11/24	£217.69
7173	Castle Water	RH Water Aug 24	£182.43
7174	Castle Water	RH Water Adj to actual Jun/Jul 24	£9.63
7175	Castle Water	Allot Water Aug 24	£382.07
7176	Castle Water	SJP Water Aug 24	£76.59
7177	Castle Water	I/C Water Aug 24	£86.70
7178	Castle Water	RLCC Water Aug 24	£15.45
7179	Castle Water	Cem Water Aug 24	£29.60
7180	Culligan UK Ltd	RH Water Cooler Rental/Service Aug 24 + Bottles RH/SJP	£265.62
7181	Culligan UK Ltd	SJP Water Cooler Rental/Service Aug 24	£55.43
7182	Elavon	Credit Card Terminal rental Sept 24	£22.80
7183	Focus	RH Telephones Rental Sept 24 + Calls Jul 24	£207.84
7184	O2	Mobiles Rental 14/8-13/9/24	£253.62
7185	PHS Group	I/C Waste q/e 17/12/24 Min Charge	£5.29
7186	PHS Group	SJP Waste q/e 17/12/24	£15.88
7187	PHS Group	I/C Waste q/e 17/12/24	£5.29
7188	PHS Group	RLCC Waste q/e 26/12/24	£128.06
7189	PHS Group	MPCC Waste q/e 26/12/24	£128.06
7190	PHS Group	MPSoc.Club Waste q/e 26/12/24	£10.58
7191	PHS Group	RH Waste q/e 26/12/24	£10.58
7192	SSE	RLCC Elect. Jul 24 (Final)	£323.17
7193	SSE	St Light Jul 24	£590.93
7194	Virgin Media Business	Broadband Mth to 6/10/24	£51.60
7195	Wokingham Borough Council	RLCC Rates (6 of 10)	£469.00
7196	Wokingham Borough Council	RH Offices Rates (6 of 10)	£1,572.00
7197	Wokingham Borough Council	MPCC Rates (6 of 10)	£237.00
7198	Yorkshire Gas & Power	RLCC Elect Aug 24	£185.03

Total Direct Debits £5,899.05

Date Prepared: 11th October 2024

Prepared by: Ian Johnson

ORDERS FOR PAYMENT - BY BACS TRANSFER

Number	Supplier	Purchase Description	Amount
7199	2468 Workplace Appreciation	CP Boiler Rental Q/e 31/1/25	£130.18
7200	A1 Locksmiths	SJP Hi-Security Padlock and spare keys	£77.50
7201	A1 Locksmiths	Keys for new caretaker	£142.52
7202	Arco	4x Waterproof Jackets with ETC logo	£196.51
7203	Arco	2x Hi-Vis Fleece Coats with ETC logo	£106.68
7204	Arco	Safety Boots/Wellies and Trousers	£225.19
7205	Arnold Laver	St Furn. Concrete spurs & Screws	£85.44
7206	Arnold Laver	Knee High Fencing SJP & Sibley	£199.14
7207	Bowak Ltd	Caretaker Cleaning Supplies Various sites	£192.66
7208	Bracknell Pest Control	Baits for Allotments 16/10/24	£54.00
7209	Bracknell Pest Control	RLCC Loft Squirrel trap	£60.00
7210	Bracknell Pest Control	SJP Mole removal	£60.00
7211	Core Clean	12 Bus shelter cleans	£1,440.00
7212	GLS	Hand towels and Heavy Duty Cleaner - Caretakers	£170.58
7213	IT QED	Monthly Support - Oct - 27	£450.00
7214	IT QED	Azure Sept 24	£97.48
7215	Kompan	SJP Play Equip. Maintenance	£45.32
7216	Lister Wilder	SJP Filters/Spark plugs; MELNR Oil	£103.46
7217	Premier Office Supplies	RH paper and laminating pouches	£110.08
7218	Ricoh	RH Photocopier Q/e 31/12/24	£441.64
7219	Robseal Roofing Solutions	RH Flat Roof inspection	£216.00
7220	SMS Environmental Ltd	SJP Tank Disinfection (Legionella etc)	£613.07
7221	Staysure	Ransome Puncture repair	£35.40
7222	Tech Recycle	Recycle old electrical and Tech items	£140.40
7223	Trade Point - B&Q	Allot Tube bender and pipe elbow/RLCC Paint tester samples	£45.76
7224	Trade Point - B&Q	NB Postcrete	£39.72
7225	Trade Point - B&Q	Various items incl MPCC Kitchen Mixer tap	£93.91
7226	William Luck	Cemetery Extension Planning Services	£147.60
7227	William Luck	Planning Services Sept 24	£347.40
7228	Wokingham Borough Council	CP Rent Oct 24	£293.50

Total: £6,361.14

Date Prepared: 21/10/2024

Prepared By: Ian Johnson

IMPREST ACCOUNT - Reimbursement Vouchers 9976 -
Vouchers between 12th September 2024 - 5th November 2024

Number	Details	Amount
997	Damage Deposit Refund JB	£50.00
998	Number used to support a payment via Barclaycard	-
999	HMRC PAYE & NI Oct 24	£10,867.81
1000	LGPS Pensions Oct 24	£14,195.27
1001	Salaries Oct 24	£34,202.56
1002	Damage Deposit Refund SG	£50.00
1003	Damage Deposit Refund HB	£100.00
	Total Payments	<u>£59,465.64</u>