

EARLEY TOWN COUNCIL

Town Clerk
JO FRIEND BA(Hons) PSLCC



Council Offices
Radstock Lane
Earley, Reading
RG6 5UL

Tel: (0118) 986 8995

18th September 2024

Dear Councillor

Notice is hereby given that a meeting of Earley Town Council will be held on **Wednesday 27th November 2024** commencing at 7pm in the Council Chamber at the Council Offices, Radstock Lane, Earley.

Yours faithfully

Jo Friend

TOWN CLERK

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members.

3. PUBLIC FORUM

To receive any questions from members of the public attending the meeting. The Public Forum shall not exceed 15 minutes. If there are no questions, the Council will commence business forthwith.

4. MINUTES OF PREVIOUS MEETING

To consider the minutes of the meeting of the Town Council held on 25th September 2024 and, if appropriate, to agree they represent a true and correct record and **RESOLVE** they be signed by the Chair.

5. APPROVAL OF ABSENCE

Councillors are requested to consider approving a period of absence from Council meetings to Cllr M de Jong on the grounds of ill health (LGA Act 1972, s.85(1) and (2)). The matter to be reviewed at the Council meeting of 26th March 2025. Members to **RESOLVE** accordingly.

6. TOWN MAYOR'S COMMUNICATION

- 6.1 To receive such communications as the Town Mayor may wish to bring to the notice of the Council.

Appendix A1

6.2 Deputy Town Mayor's Communications: *Appendix A2*

7. **COMMITTEE REPORTS**

To receive the minutes of the following meetings:

- 7.1 Amenities & Leisure Committee - 16th October 2024 (*draft*) (Minutes 32 - 46)
- 7.2 Planning Committee - 8th October 2024 (Minutes 59 - 72)
- 5th November 2024 (*draft*) (Minutes 73 – 88)
- 7.3 Policy & Resources Committee - 13th November (*draft*) (Minutes 41 – 60)

8. **REPRESENTATIVES ON OTHER BODIES**

To receive Councillors' reports on meetings of outside bodies on which this Council is represented:

8.1 ARC

To receive a written report from Cllr R Cook on the meeting of 29th October 2024.

Appendix B

8.1.2 Highwood Management Conference

To receive a written report from Cllr S Matthews on the meeting of 21st October 2024.

Appendix C

8.2 Appointment of Town Council Representative

In accordance with Minute 49.2 of Full Council meeting of 25th September 2024, Council to appoint a representative to the SouthWest Railway Stakeholder group. Members to **RESOLVE**.

9. **COMMUNITY INFRASTRUCTURE LEVY**

To consider the recommendation from the Policy and Resources Committee with regards a request for CIL funds and to **RESOLVE** accordingly.

Appendix D

10. **COMMUNITY GOVERNANCE REVIEW**

To consider the recommendations for submission of comments in the Preliminary Stage of the Community Governance Review being conducted by Wokingham Borough Council. Members to **RESOLVE** accordingly.

Appendix E

11. **REMOTE ATTENDANCE & PROXY VOTING – GOVERNMENT CONSULTATION**

To consider a report on the government consultation to allow remote attendance and proxy voting at council meetings. Members to discuss and to **RESOLVE** accordingly.

Appendix F

12. COUNCILLORS' ATTENDANCE

12.1 Record of Members' Attendance

To note details of Councillors' attendance during 2024/25 at meetings of the Council and its Committees.

Appendix G

13. ORDERS FOR PAYMENT

To receive details of Orders for Payment since the last meeting of the Policy & Resources Committee (Vouchers 7229 - 7273).

Appendix H

14. PUBLICATIONS

To note that the following publications have been received and are available for perusal from the Council Offices:

Office of the PCC	E-newsletter October 2024
Involve Community Services	E-newsletter 8 th November 2024
Friendship Alliance e-newsletter	6 th November 2024

15. PRESS RELEASES, WEBSITE & SOCIAL MEDIA

To decide whether any of the foregoing items of business shall form the subject of a press release.

16. EXCLUSION OF PUBLIC AND PRESS

To agree that, in view of the confidential nature of the business about to be transacted, it is advisable that the public and press are temporarily excluded and are asked to withdraw for items 17, 18, 19 and 20 on the Agenda.

17. MINUTES OF PREVIOUS MEETING

To consider the Confidential Minutes of the meeting of the Town Council held on 25th September 2024 (Minutes 58 – 60) and, if appropriate, to agree they represent a true and correct record and **RESOLVE** they be signed by the Chair.

18. COMMITTEE REPORTS

To receive the Confidential Minutes of the following meetings:

- 18.1 Planning Committee - 5th November 2024 (draft) (Minute 87)
- Policy & Resources Committee - 13th November 2024 (*draft*) (Minutes 57– 59.3)

19. **SERVICE TO EARLEY AWARD 2024**

To receive a recommendation from the Service to Earley Award Working Group and to **RESOLVE** as appropriate.

Confidential Appendix I

20. **MAYS LANE CEMETERY**

To receive an update on the work of the Cemetery Working Group.

Confidential Appendix J