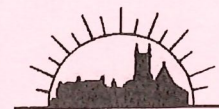


EARLEY TOWN COUNCIL

Town Clerk
JO FRIEND BA(Hons) PSLCC



Council Offices
Radstock Lane
Earley, Reading
RG6 5UL

Tel: (0118) 986 8995

18th September 2024

Dear Councillor

Notice is hereby given that a meeting of Earley Town Council will be held on **Wednesday 25th September 2024** commencing at 7pm in the Council Chamber at the Council Offices, Radstock Lane, Earley.

Yours faithfully

Jo Friend

TOWN CLERK

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members.

3. PUBLIC FORUM

To receive any questions from members of the public attending the meeting. The Public Forum shall not exceed 15 minutes. If there are no questions, the Council will commence business forthwith.

4. MINUTES OF PREVIOUS MEETING

To consider the minutes of the meeting of the Town Council held on 17th July 2024 and, if appropriate, to agree they represent a true and correct record and **RESOLVE** they be signed by the Chair.

5. TOWN MAYOR'S COMMUNICATION

5.1 To receive such communications as the Town Mayor may wish to bring to the notice of the Council.

Appendix A

5.2 Town Mayor's Reception

To note that the Town Mayor's Reception will be held at Radstock Community Centre on the evening of Thursday, 9th January 2025.

5.3 Deputy Town Mayor's Communications:

- Wokingham Volunteer Centre 50th Anniversary – 8th August 2024

Appendix B

6. COMMITTEE REPORTS

To receive the minutes of the following meetings:

- | | | | | |
|-----|-------------------------------|---|--|-------------------|
| 6.1 | Amenities & Leisure Committee | - | 24 th July 2024 (<i>draft</i>) | (Minutes 18 - 31) |
| 6.2 | Planning Committee | - | 6 th August 2024 | (Minutes 30 - 43) |
| | | | 3 rd September 2024 (<i>draft</i>) | (Minutes 44 – 58) |
| 6.3 | Policy & Resources Committee | - | 10 th July 2024 | (Minutes 1 – 20) |
| | | | 11 th September 2024 (<i>draft</i>) | (Minutes 21 – 40) |

7. REPRESENTATIVES ON OTHER BODIES

To receive Councillors' reports on meetings of outside bodies on which this Council is represented:

7.1 University of Reading

To receive a written report from the Town Clerk.

Appendix C

8. CLIMATE EMERGENCY ACTION PLAN & GREEN INFRASTRUCTURE STRATEGY

To receive an update.

Appendix D

9. COLLINS DRIVE PLAY AREA

To note that the new play area is fully open and the project completed.

10. WBC STANDARDS COMMITTEE ANNUAL REPORT 2023/24

To receive the Annual Report 2023/24 from Wokingham Borough Council's Standards Committee.

Appendix E

11. COUNCILLORS' ATTENDANCE

11.1 Record of Members' Attendance

To note details of Councillors' attendance during 2024/25 at meetings of the Council and its Committees.

Appendix F

12. ORDERS FOR PAYMENT

To receive details of Orders for Payment since the last meeting of the Policy & Resources Committee (Vouchers 7057 & 7072 - 7084, 7085 – 7111, 7112 – 7121 and Imprest vouchers 994 – 996).

Appendix G

13. **PUBLICATIONS**

To note that the following publications have been received and are available for perusal from the Council Offices:

| | |
|----------------------------------|--|
| Office of the PCC | E-newsletter September 2024 |
| Involve Community Services | E-newsletter 13 th September 2024 |
| Friendship Alliance e-newsletter | 11 th September 2024 |

14. **PRESS RELEASES, WEBSITE & SOCIAL MEDIA**

To decide whether any of the foregoing items of business shall form the subject of a press release.

15. **EXCLUSION OF PUBLIC AND PRESS**

To agree that, in view of the confidential nature of the business about to be transacted, it is advisable that the public and press are temporarily excluded and are asked to withdraw for items 16,17 and 18 on the Agenda..

16. **MINUTES OF PREVIOUS MEETING**

To consider the Confidential Minutes of the meeting of the Town Council held on 17th July 2024 (Minutes 40 – 41) and, if appropriate, to agree they represent a true and correct record and **RESOLVE** they be signed by the Chair.

17. **COMMITTEE REPORTS**

To receive the Confidential Minutes of the following meetings:

- 17.1 Policy & Resources Committee - 10th July 2024 (Minutes 18 – 19)
11th September 2024 (*draft*) (Minutes 38 - 39)

18. **MAYS LANE CEMETERY**

To receive a report from the Cemetery Working Group.

Confidential Appendix H