

EARLEY TOWN COUNCIL



Town Clerk
JO FRIEND BA(Hons) PSLCC

Council Offices
Radstock Lane
Earley, Reading
RG6 5UL

Tel: (0118) 986 8995

02 November 2022

Dear Councillor

A meeting of the Policy & Resources Committee is due to be held in the Council Chamber at the Council Offices, Radstock Lane, Earley, **Wednesday, 9th November 2022** commencing at 7pm.

Members of the public attending the meeting are requested to wear a face covering.

Anyone experiencing Covid-19 symptoms or in receipt of a positive test result is asked not to attend.

Yours faithfully

Jo Friend

TOWN CLERK

To: Members of the Policy & Resources Committee

Councillors D Hare (Chair), A Bassett, D Chopping, J Clark, J Eastwell, R Houlbrooke, C Jones, A Long, T Maher, S Matthews, A Mickleburgh, and C Smith.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members.

3. PUBLIC FORUM

To receive any questions from members of the public attending the meeting. The Public Forum shall not exceed 15 minutes. If there are no questions, the Council will commence business forthwith.

4. MINUTES OF PREVIOUS MEETING

To consider the Minutes of the meeting held on 5th October 2022 and, if appropriate, to agree they represent a true and correct record and **RESOLVE** the minutes be signed.

5. **BANK RECONCILIATIONS**

To note that the Bank Reconciliations for August and September 2022 have been made available to the Chair of Policy & Resources Committee for information.

6. **MAYOR'S RECEPTION**

6.1 To note that the annual Mayor's Reception will be returning this December, after two years of interruption by the pandemic. The Town Mayor, Cllr Tahir Maher, will host the event on Saturday 10th December at Radstock Community Centre.

6.2 To consider increasing the Civic Costs budget to cover this event and the Annual Town Electors' Meeting scheduled for March 2022. Funds to be transferred from general reserves, Members to **RESOLVE** accordingly.

7. **TELEPHONE KIOSKS**

To discuss the funding of the defibrillator planned for the adopted telephone kiosk in Wychwood Crescent. To consider the Town Clerk's recommendation that the Town Council vire £3,000 from the Seats/Benches EMR to a Phone Box Project budget. Members to **RESOLVE** accordingly upon a recommendation to Council.

8. **BUDGET 2023/24**

As part of the budget setting process for 2023/24, Members of the Policy and Resources Committee are requested:

8.1 To consider whether there are any projects this Committee would wish to undertake in the 2023/2024 financial year.

8.2 To agree an order of preference for any such projects.

8.3 To consider future projects for beyond 2023/24, as part of the Council's long-term financial planning.

9. **TOWN COUNCIL GRANTS**

9.1 **Sports Sponsorship**

To consider a request for match funding for two young sports people who have been awarded £350 each from the Wokingham Sports Sponsorship Committee and to **RESOLVE** accordingly.

Confidential details supplied to members

9.2 **Acknowledgements**

To note that letters of thanks for grants awarded by Earley Town Council have been received from:

- The Salvation Army, Earley
- Reading Welfare Rights

9.3 **Town Council Grants Policy**

To review the terms of Earley Town Council's Grants Policy, ensuring it remains fit for purpose. Any agreed amendments to be referred to Full Council for formal approval.

Appendix A

10. CENTREPOINT COMMUNITY CENTRE

To discuss the changes Wokingham Borough Council is making to the terms of the Town Council’s lease on this property and to agree upon a recommendation to Council. Members to reference the email from Susan Parsonage, provided to them on 26th October 2022.

11. AMENITIES & LEISURE COMMITTEE - RECOMMENDATIONS

11.1 Sol Joel Park

To consider the outcome of the discussion held by the Amenities and Leisure Committee at its meeting on 2nd November, regarding expanding the parking facilities at Sol Joel Park. To note that there are currently no funds allocated to such works.

11.2 Dog Waste Bags

To consider recommendations from the Amenities & Leisure Committee with regards the continuation of the provision of free dog waste bags to residents. To also consider adopting a policy restricting the number of bags issued to each household in a given period of time. Members to **RESOLVE** if required.

12. PROJECT UPDATES

To receive any available updates on the following projects:

- Sibly Transfer
- Replacement Bus Shelters
- Cemetery Extension

13. POLICY REVIEWS

To review the following policies and **RESOLVE** upon re-adoption. No amendments are being recommended:

- Anti-harassment and Bullying Policy
- Child Protection & Vulnerable Persons Policy

Appendices B and C

14. WAINGELS CONSULTATION

To note that a consultation is taking place on changes to the 2024-2025 In-Year Admission Arrangements for Waingels – details at www.waingels.wokingham.sch.uk/282/admissions .

15. ORDERS FOR PAYMENT

To receive details of Orders for Payment since the last meeting of the Town Council (Vouchers 5218 – 5223, 5224 – 5251, 5252 – 5289, 5290 – 5298) and Imprest Account (Vouchers 59 – 62 and 728 - 733).

Appendix D

16. PUBLICATIONS

To note that the following communications have been received and are available for perusal from the Council Offices:

CCB	E-Bulletin September 2022
MERA	Executive Committee Minutes 8th September 2022

Me2 Club	E-Newsletter October 2022
Police & Crime Commissioner	E - bulletin October 2022

17. PRESS RELEASES

To consider whether any of the foregoing items should be the subject of a special press release.

18. EXCLUSION OF PUBLIC AND PRESS

*To **RESOLVE** that, in view of the confidential nature of the business about to be transacted, it is advisable and in the public interest that the public and press are temporarily excluded and are asked to withdraw for item 19 on the Agenda.*

19. CONFIDENTIAL MINUTES OF PREVIOUS MEETING

To consider the Confidential Minutes of the meeting held on 5th October 2022 and, if appropriate, to agree they represent a true and correct record and **RESOLVE** they be signed.