

# EARLEY TOWN COUNCIL



Town Clerk  
JO FRIEND BA(Hons) PSLCC

Council Offices  
Radstock Lane  
Earley, Reading  
RG6 5UL

Tel: (0118) 986 8995

25 May 2022

Dear Councillor

A meeting of the Policy & Resources Committee is due to be held in the Council Chamber at the Council Offices, Radstock Lane, Earley, **Wednesday, 1<sup>st</sup> June 2022** commencing at 7pm.

**Members of the public attending the meeting are requested to wear a face covering.**

**Anyone experiencing Covid-19 symptoms or in receipt of a positive test result is asked not to attend.**

Yours faithfully

*Jo Friend*

**TOWN CLERK**

**To: Members of the Policy & Resources Committee**

Councillors D Hare (Chair), A Bassett, D Chopping, J Clark, J Eastwell, R Houlbrooke, C Jones, T Maher, S Matthews, A Mickleburgh, and C Smith.

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## **AGENDA**

**1. APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

**2. DECLARATIONS OF INTEREST**

To receive any declarations of interest from Members.

**3. PUBLIC FORUM**

To receive any questions from members of the public attending the meeting. The Public Forum shall not exceed 15 minutes. If there are no questions, the Council will commence business forthwith.

**4. MINUTES OF PREVIOUS MEETING**

To consider the Minutes of the meeting held on 16<sup>th</sup> March 2022 and, if appropriate, to agree they represent a true and correct record and **RESOLVE** the minutes be signed.

**5. FINANCE**

To note that committee members have received an income and expenditure report for the financial year ending 31<sup>st</sup> March 2022. The Annual Return, plus supporting documents, will be presented to Full Council at its meeting on 1<sup>st</sup> June 2022 for approval.

**6. BANK RECONCILIATIONS**

To note that the Bank Reconciliations for February and March 2022 have been made available to the Chair of Policy & Resources Committee for information.

**7. TOWN COUNCIL GRANTS**

**7.1** To consider the two remaining grant applications and to **RESOLVE** upon a recommendation to be presented to Full Council at its meeting on 15<sup>th</sup> June 2022.

*Appendix A*

**7.2 Wokingham Sports Sponsorship Fund**

To consider a request for match funding for a local junior athlete. Members to **RESOLVE** accordingly.

*Confidential Appendix B*

**7.3 Elms Field Event**

To consider a request from WBC that town and parish councils make an offer of funding towards a welcome event being held on Elms Field, Wokingham on 16<sup>th</sup> July. New guests and refugees, not just those coming from Ukraine, together with host families, will be invited.

**8. BALC**

To consider renewing the Town Council's subscription with BALC. The charge for 2022/23 is £3,32.51, of which £1,732.51 is the NALC membership element. Members to **RESOLVE** accordingly.

*Appendix C*

**9. YOUTH PROJECTS**

To consider a motion from Cllr J Clark that funds from the Youth Project budget are used to pay a third party to provide activities or pop-up events for local youngsters during the school summer holidays. For example, booking Berkshire Youth's Splatbus to visit locations in Earley.

**10. CLIMATE EMERGENCY**

To receive any available updates from the Climate Emergency Working Group.

**11. EARLEY STATION FOOTBRIDGE**

To note that no further communications have been received from WBC since ETC attended the meeting on 7<sup>th</sup> March 2022.

**12. SIBLY - TRANSFER**

To note that ETC's solicitor is awaiting further information from Persimmon before the transfer can be completed.

**13. COMMUNICATIONS**

To note that letters of thanks have been received from the following ETC grant recipients:

ARC	Berkshire MS Therapy Centre	Earley Day Centre
Citizens Advice Reading	Earley Help Hub	EASI
Citizens Advice Wokingham	Queen Victoria Institute	Sue Ryder
Reading Male Voice Choir	Home Start Wokingham	ME2
Trinity Concert Band	Keep Mobile	

**14. ORDERS FOR PAYMENT**

To receive details of Orders for Payment since the last meeting of the Town Council (Vouchers 4851 – 4858, 4859 – 4873) and Imprest Account (Vouchers 663 – 679).

*Appendix D*

**15. PUBLICATIONS**

To note that no new communications have been received since the publication of the Amenities and Leisure Committee agenda.

**16. PRESS RELEASES**

To consider whether any of the foregoing items should be the subject of a special press release.

**17. EXCLUSION OF PUBLIC AND PRESS**

*To **RESOLVE** that, in view of the confidential nature of the business about to be transacted, it is advisable and in the public interest that the public and press are temporarily excluded and are asked to withdraw for items 18, 19 and 20 on the Agenda.*

**18. CONFIDENTIAL MINUTES OF PREVIOUS MEETING**

To consider the Confidential Minutes of the meeting held on 16<sup>th</sup> March 2022 and, if appropriate, to agree they represent a true and correct record and **RESOLVE** they be signed.

**19. COMMUNITY CENTRES**

To receive an update from the Town Clerk regarding community centre leases.

**20. ADVISOR TO THE PLANNING COMMITTEE**

To consider a report from the Planning Committee in relation to the Advisor to the Planning Committee’s contract.

*Confidential Appendix E*