EARLEY TOWN COUNCIL VACANCY

MAINTENANCE OFFICER

Do you have experience in general building maintenance?
Would you enjoy working for your local community?
Then this could be the role for you

Full time position – 37 hours per week. Salary Scale: SPC 8 - 12 per annum (£20,852 - £22,571) (depending upon experience and qualifications) plus Local Government Pension Scheme

The Town Council is seeking to appoint a Maintenance Officer to join its team in carrying out general building maintenance and repair work at the Town Council's facilities, including Community Centres, Cemetery, Parks, Sports Facilities and Allotments.

The successful applicant will have relevant experience in building maintenance work and some experience in carrying out minor plumbing and electrical work.

The post holder will also be expected to assist the Grounds Maintenance Team, as and when required, helping with grass cutting, strimming and hedge cutting.

The successful applicant will be able to demonstrate a good understanding of Health & Safety and safe working practices.

Due to the nature of this role, you will be required to travel between Council sites (transport provided) and will require a Full Clean Driving Licence.

Closing date for receipt of applications is 12 noon, Thursday 14th April 2022

*Only completed application forms will be accepted, **please do not send CVs.***

***Application Pack and Application Form** available on our website at:*
www.earley-tc.gov.uk.
Hard copies are also available for collection at the Council Offices, Radstock Lane.

Interviews will take place during the week commencing **25th April 2022**
(Interviews will be conducted in person)

For an informal discussion about the post contact Emma Carroll, Deputy Town Clerk, at Earley Town Council, Council Offices, Radstock Lane, Earley, Reading RG6 5UL, telephone 0118 986 8995 or email deputy@earley-tc.gov.uk.

Earley Town Council is committed to Equality of Opportunity and actively welcomes applications from all sections of the community.