

ORDERS FOR PAYMENT - BY BACS TRANSFER

Number	Supplier	Purchase Description	Amount
4145	2468 Ltd (Aqualicity)	Rental of Boiler CP 01/08/21-31/10/21	£114.07
4146	All Electrics & Building Management	Remedial works RLCC as identified by fixed wire testing (EICR)	£6,440.40
4147	Bowak Ltd	Health & Safety Equipment & Cleaning Supplies RH	£215.05
4148	C Brewers & Sons Ltd	5LT Dulux White Paint RLCC May 21	£70.27
4149	Claire Connell	Provision for Internal Audit Services for Year End	£300.00
4150	Frasers Office Supplies Limited	Health & Safety Fire Signs June 21	£104.90
4151	GLS Educational Supplies	Black Sacks & Sweepers IC,CP & SD July 21	£85.13
4152	Lister Wilder	Air Filter & Spark Plugs MELNR June 21	£89.07
4153	Lister Wilder	Repair Aerator SJP June 21	£412.69
4154	Lister Wilder	Spark Plug MELNR June 21	£4.99
4155	MFG UK Limited	SecureSmart Suite - RH - July 21	£121.50
4156	MFG UK Limited	Line Rental & Internet Line - SD - July 21	£68.34
4157	MFG UK Limited	Managed Disk Encryption - RH - July 21	£56.54
4158	MFG UK Limited	Online Back-Up - RH - July 21	£93.60
4159	MFG UK Limited	Microsoft 365 Business Standard RH 10/07/21-09/08/21	£22.56
4160	McVeigh Parker & Co Ltd	Maintenance Supplies Allotments, MELNR & SJP	£137.32
4161	Quality Stationers & Printers	A4 Letterheads x 500 RH June 21	£186.00
4162	Ricoh UK Ltd	Printer Charges - RH & SD - 01/04/21-30/09/21	£688.12
4163	Select Environmental Services Limited	General Waste Collection CP June 21	£35.28
4164	Select Environmental Services Limited	General Waste Collection SD June 21	£52.51
4165	Select Environmental Services Limited	General Waste Collection MPCC June 21	£143.01
4166	Select Environmental Services Limited	General Waste Collection RLCC June 21	£37.18
4167	Select Environmental Services Limited	General Waste Collection Bins all outdoor June 21	£537.68
4168	Select Environmental Services Limited	General Waste Collection RH June 21	£11.45
4169	SSE Southern Electric	Street Lighting Electric 27/03/21 - 28/06/21	£1,414.39
4170	SSE Southern Electric	Electricity Supply RLCC 18/02/21-23/06/21 - Social Club	£1,121.10
4171	SSE Enterprise Contracting	Street Lighting Maintenance - Quarter June 21	£156.48
4172	Stewart Turkington Photographer	Portraits of the ETC Mayor Anne Bassett	£198.00
4173	Technix Rubber & Plastics Ltd	Safegrass Mats SJP Playground June 21	£275.94
4174	Trade UK B&Q	Slabs, Toilet Seat, Sand SJP, SD & CEM	£121.29
4175	Trade UK B&Q	Maintenance Supplies, SD & RH June 21	£74.33
4176	Tri Security	Supply & Install New Fire Alarm System MPCC	£10,536.00
4177	Web Marketing Matters	Website Maintenance Package June 21	£150.00
4178	William Luck	Planning Professional Services June 21	£900.90

Total: £24,976.09

Date Prepared: 21st July 2021

ORDERS FOR PAYMENT - BY DIRECT DEBIT

July 2021

Number	Supplier	Purchase Description	Amount
4179	Allstar Business Solutions Ltd	Vehicle Fuel	£211.35
4180	Allstar Business Solutions Ltd	Vehicle Fuel	£137.77
4181	Allstar Business Solutions Ltd	Vehicle Fuel	£199.23
4182	British Telecom Group PLC	Phone Service SD 1st June - 31st Aug 2021	£43.43
4183	CNG Energy Ltd	Gas Supply - June 21 - RH	£31.17
4184	CNG Energy Ltd	Gas Supply - June 21 - SJP	£142.13
4185	CNG Energy Ltd	Gas Supply - June 21 - RLCC	£236.61
4186	CNG Energy Ltd	Gas Supply - June 21 - MPCC	£406.01
4187	O2	Staff Mobile Phones 14/06/21 - 13/07/21	£279.36
4188	Opayo (previously Sage Pay)	Card Machine Rental - July 21	£21.60
4189	Premium Credit Limited	Insurance Premium - July 21	£2,236.47
4190	Sage Software Ltd	Sage 50c Accounts Professional	£200.40
4191	SCS (Sprint Ltd)	Business Line Rental & Calls - Office & SD	£157.51
4192	Smartest Energy (previously Dual Energy)	Electricity Supply - June 21 - Tractor Shed	£11.00
4193	Smartest Energy (previously Dual Energy)	Electricity Supply - June 21 - RLCC	£50.00
4194	Smartest Energy (previously Dual Energy)	Electricity Supply - June 21 - IC	£118.00
4195	Smartest Energy (previously Dual Energy)	Electricity Supply - June 21 - SJP	£128.00
4196	Smartest Energy (previously Dual Energy)	Electricity Supply - June 21 - MPCC	£173.00
4197	Smartest Energy (previously Dual Energy)	Electricity Supply - June 21 - LP	£229.00
4198	Smartest Energy (previously Dual Energy)	Electricity Supply - June 21 - Radstock House	£389.00
4199	Waterlogic	Water Cooler Rental - June 21 - SJP	£16.30
4200	Waterlogic	Water Cooler Rental - June 21 - Radstock House	£82.69
4201	Wokingham Borough Council	Business Rates - MPCC July 21	£217.00
4202	Wokingham Borough Council	Business Rates - RLCC July 21	£309.00
4203	Wokingham Borough Council	Business Rates - RH Offices July 21	£1,422.00
		Total Direct Debits	£7,448.03

Date Prepared: 12th August 2021

July 2021 Barclaycard

ORDERS FOR PAYMENT - BY BARCLAYCARD

Number	Supplier	Purchase Description	Amount
4204	Berkshire Turf	4 x tonnes of topsoil Cemetery	£302.40
4205	Amazon	Hoover Materials & Dusting Brush CP & SD	£53.91
4206	Zoom Communications	Video Communications July 21	£14.39
4207	Suregreen Ltd	50 x Steel Fixing U-Pins MELNR	£155.50
Total Barclaycard			£526.20

Date Prepared: 10th August 2021

ORDERS FOR PAYMENT - BY BACS TRANSFER

Number	Supplier	Purchase Description	Amount
4208	All Electrics & Building Management	Work carried out at RLCC Aug 21	£228.00
4209	Bourne Amenity Ltd	Bulk Bags of Topsoil SJP July 21	£235.20
4210	Bowak Ltd	Jumbo Toilet Rolls CP & SJP Aug 21	£38.83
4211	Bowak Ltd	Blue Centre Feed Roll RH July 21	£15.18
4212	Bowak Ltd	White Centre Feed Roll RJ July 21	£41.04
4213	Bracknell Pest Control	Pest Treatment Allotments Aug 21	£54.00
4214	Creating Technical Solutions	Maintenance Vehicle Repair Work YS06 BS0 Aug 21	£233.52
4215	Creating Technical Solutions	Maintenance Vehicle MOT YS06 BS0 Aug 21	£241.63
4216	Fleet Line Markers Ltd	Aerosol Range Line White Paint SJP Aug 21	£74.95
4217	Frasers Office Supplies Limited	Office Stationery & Supplies RH July 21	£180.82
4218	GLS Educational Supplies	Black Sacks & Hand Towels SJP, SD, MPCC & RH July 21	£225.96
4219	Lighting Electrical Distribution Ltd	Fluorescent Light Tubes Parks Vehicle July 21	£86.35
4220	Lister Wilder	Spare Plugs & Gloves for Machinery SJP Aug 21	£76.76
4221	Lister Wilder	Strimmer Materials Maintenance Aug 21	£18.32
4222	Lister Wilder	Mower Repairs SJP July 21	£333.70
4223	Lister Wilder	Spark Plugs & Filters for Blower CEM July 21	£138.11
4224	MFG UK Limited	Microsoft 365 Business Standard RH 10/08/21-09/09/21	£22.56
4225	MFG UK Limited	Online Back-Up - RH - Aug 21	£93.60
4226	MFG UK Limited	Line Rental & Internet Line - SD - Aug 21	£88.34
4227	MFG UK Limited	SecureSmart Suite - RH - Aug 21	£121.50
4228	MFG UK Limited	Managed Disk Encryption - RH - July 21	£56.54
4229	MFG UK Limited	Connection to Printer SD Aug 21	£102.00
4230	MFG UK Limited	Credit Note Against Inv 30627	-£361.24
4231	MFG UK Limited	IT Upgrade - Supply & Install Equipment	£17,171.25
4232	P&B Weir Electrical Ltd	Pruning Saw Head & Adaptor MELNR July 21	£121.20
4233	Southern Maintenance Solutions UK Ltd	Leak on Pipework at SJP July 21	£222.00
4234	SSE Southern Electric	RLSC Final Bill - Meter Disconnected	£23.32
4235	Staysure Ltd	Puncture Repair on Mower July 21	£42.00
4236	Web Marketing Matters	Website Maintenance Package July 21	£150.00
4237	William Luck	Planning Professional Services July 21	£641.29
4238	WPS Hallam Insurance Brokers	Vehicles Insurance 1st Sept 2021 - 31st Aug 2022	£3,874.44
4239	X-term Services	Window Cleaning All Sites July 21	£175.00

Total: £24,746.17

Date Prepared: 19th August 2021

ORDERS FOR PAYMENT - BY DIRECT DEBIT

August 2021

Number	Supplier	Purchase Description	Amount
4239*	Allstar Business Solutions Ltd	Vehicle Fuel Parks & Maintenance July 21	£140.29
4240	Allstar Business Solutions Ltd	Vehicle Fuel Maintenance July 21	£65.02
4241	Allstar Business Solutions Ltd	Vehicle Fuel Maintenance July 21	£172.18
4242	CNG Energy Ltd	Gas Supply - July 21 - RH	£27.59
4243	CNG Energy Ltd	Gas Supply - July 21 - SJP	£63.25
4244	CNG Energy Ltd	Gas Supply - July 21 - RLCC	£65.08
4245	CNG Energy Ltd	Gas Supply - July 21 - MPCC	£280.21
4246	O2	Staff Mobile Phones 14/07/21 - 13/08/21	£187.81
4247	Opayo (previously Sage Pay)	Card Machine Rental - Aug 21	£21.60
4248	PHS Group	Sanitary Disposal SJP 01/09/21-01/12/20	£71.36
4249	PHS Group	Sanitary Disposal IC 02/09/21-01/12/21	£4.86
4250	PHS Group	Sanitary Disposal & Hand Drier RLCC 02/09/21-01/12/21	£290.59
4251	PHS Group	Sanitary Disposal, Dist Mat & Hand Drier MPCC 02/09/21-01/12/21	£327.61
4252	PHS Group	Sanitary Disposal Maiden Place Social Club 02/09/21-01/12/21	£9.72
4253	PHS Group	Sanitary Disposal RH 02/09/21-01/12/21	£9.72
4254	Premium Credit Limited	Insurance Premium - Aug 21	£2,236.47
4255	Sage Software Ltd	Sage 50c Accounts Professional	£200.40
4256	SCS (Sprint Ltd) Focus Group	Business Line Rental & Calls - Office & SD July 21	£175.06
4257	Smartest Energy (previously Dual Energy)	Electricity Supply - July 21 - Tractor Shed	£11.00
4258	Smartest Energy (previously Dual Energy)	Electricity Supply - July 21 - RLCC	£101.00
4259	Smartest Energy (previously Dual Energy)	Electricity Supply - July 21 - IC	£118.00
4260	Smartest Energy (previously Dual Energy)	Electricity Supply - July 21 - SJP	£128.00
4261	Smartest Energy (previously Dual Energy)	Electricity Supply - July 21 - MPCC	£173.00
4262	Smartest Energy (previously Dual Energy)	Electricity Supply - July 21 - LP	£229.00
4263	Smartest Energy (previously Dual Energy)	Electricity Supply - July 21 - Radstock House	£389.00
4264	Waterlogic	Water Cooler Rental - July 21 - SJP	£16.30
4265	Waterlogic	Water Cooler Rental - July 21 - Radstock House	£183.19
4266	Wokingham Borough Council	Business Rates - MPCC Aug 21	£217.00
4267	Wokingham Borough Council	Business Rates - RLCC Aug 21	£309.00
4268	Wokingham Borough Council	Business Rates - RH Offices Aug 21	£1,422.00

* Duplicated payment reference number

Total Direct Debits**£7,645.31**

Date Prepared: 9th August 2021

August 2021 Barclaycard

ORDERS FOR PAYMENT - BY BARCLAYCARD

Number	Supplier	Purchase Description	Amount
4269	Zoom Communications	Video Communications Aug 21	£14.39
4270	Berkshire Turf	Grade 1 Topsoil Cemetery Aug 21	£163.20
4271	Royal Mail	Postage Stamps RH Aug 21	£63.00
Total Barclaycard			£240.59

Date Prepared: 6th September 2021

IMPREST ACCOUNT

ORDERS FOR PAYMENT - BY DIRECT DEBIT

April - June 2021

Number	Supplier	Purchase Description	Amount
Apr-21			
32	SGW Payroll Ltd	Month 12 Processing	£70.32
33	SGW Payroll Ltd	Year End Processing	£81.84
34	TV Licensing Authority	TV Licence 01.04.2021 - 31.03.2022 - SD	£157.50
35	TV Licensing Authority	TV Licence 01.04.2021 - 31.03.2022 - CP	£157.50
May 21			
36	SGW Payroll Ltd	Month 1 Processing	£68.40
Jun-21			
37	SGW Payroll Ltd	Month 2 Processing	£68.40
38	SGW Payroll Ltd	Month 3 Processing	£68.40
Total Direct Debits			£672.36

Date Prepared: 13th September 2021

IMPREST ACCOUNT - Reimbursement Vouchers 596 - 609
Vouchers between 6th July 2021 and 14th September 2021

Number	Details	Amount
596	HMRC PAYE & NICs July 2021	£9,605.96
597	LGPS Pension Contributions July 2021	£10,762.38
598	Prudential AVC Contribution July 2021	£200.00
599	Salaries for July 2021	£29,884.20
600	HMRC PAYE & NICs August 2021	£9,223.45
601	LGPS Pension Contributions August 2021	£10,656.01
602	Prudential AVC Contribution August 2021	£200.00
603	Salaries for August 2021	£28,425.95
604	CAB Grant	£3,000.00
605	Replenish Petty Cash	£79.29
606	HMRC PAYE & NICs September 2021	£9,492.84
607	LGPS Pension Contributions September 2021	£10,106.26
608	Prudential AVC Contribution September 2021	£200.00
609	Salaries for September 2021	£28,828.00
	Total Payments	<u>£150,664.34</u>