

EARLEY TOWN COUNCIL



Town Clerk
JO FRIEND BA(Hons) PSLCC

Council Offices
Radstock Lane
Earley, Reading
RG6 5UL

Tel: (0118) 986 8995

30 September 2021

Dear Councillor

Notice is hereby given that a remote meeting* of the Councillors of Earley Town Council will be held on **Wednesday, 6th October 2021** commencing at 7.30 pm.

Yours faithfully

Jo Friend

TOWN CLERK

Members of the public are welcome to attend the meeting which will be held using the Zoom conferencing platform.

Meeting ID 891 6454 0558 Passcode 268020

To obtain a link to the meeting please email administration@earley-tc.gov.uk no later than 4pm Wednesday 6th October 2021.

*In accordance with Minutes 7, 7.1 and 7.2, Delegated Powers resolutions, passed by Full Council at its Annual Meeting on 4th May 2021.

AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive any declarations of interest from Members.

3. **PUBLIC FORUM**

To receive any questions from members of the public attending the meeting. The Public Forum shall not exceed 15 minutes. If there are no questions, the Council will commence business forthwith.

4. **MINUTES OF PREVIOUS MEETINGS**

To consider the minutes of the meeting of Members of the Town Council held on 28th July 2021 and, if appropriate, to agree they represent a true and correct record and **RECOMMEND** they be signed by the Chair.

5. TOWN MAYOR'S COMMUNICATIONS

To receive such communications as the Town Mayor may wish to bring to the notice of the Council.

6. TOWN MAYOR'S CHRISTMAS RECEPTION

To consider arrangements for the annual Town Mayor's Christmas Reception, the event is usually held in early December.

7. COMMITTEE REPORTS

To receive the minutes of the following meetings:

- 7.1 Amenities & Leisure Committee - 8th September 2021 (*draft*) (Minutes 32 – 49)
- 7.2 Planning Committee - 3rd August 2021 (Minutes 57 – 69)
- 7th September 2021 (*draft*) (Minutes 70 – 83)
- 7.3 Policy & Resources Committee - 22nd September 2021 (*draft*) *to follow*

8. REPRESENTATIVES ON OTHER BODIES

To receive Councillors' reports on meetings of outside bodies on which this Council is represented. At the time of agenda publication, no such reports had been received by the Town Clerk.

9. BOROUGH PARISH LIAISON FORUM

To receive an update from the Town Council's representative(s) on the Borough Parish Liaison Forum meeting held on 4th October.

10. DELEGATION OF POWERS

10.1 Use of Delegated Powers

Members to receive a report detailing the use of delegated powers.

Appendix A

10.2 Full Council

Members to review the current arrangements whereby meetings of Earley Town Council committees are held in person and the Full Council meeting is held remotely. Issues remain around the lack of a suitable venue large enough to accommodate the full council plus officers plus members of the public whilst ensuring the safety of all participants in terms of possible coronavirus infection. To discuss the continuation of the schedule of delegated powers, for Full Council only, as detailed in Minutes 7, 7.1 and 7.2, Delegated Powers, Annual Meeting of the Council, 4th May 2021.

Members to **RECOMMEND** accordingly.

11. EARLEY TOWN COUNCIL GREEN EVENTS 2021

To note that details of the events and activities being organised now feature on a dedicated page on the Town Council's website: *Green Events 2021 – 26 to COP26*.

Posters have been displayed on various notice boards and Town Councillors have been promoting the events on their social media feeds.

To note that the events held so far have proved popular with residents.

12. MAYS LANE CEMETERY

To note that Wokingham Borough Council has now agreed to consult with the Town Council on the plans to replace the footbridge at Earley train station. An initial meeting between the two parties has taken place and a further meeting is planned for later this month. Early indications are that the borough council's preferred proposals would have a significant impact on Mays Lane Cemetery and the Town Council's plans to extend it.

13. SIBLY TRANSFER

To note that the transfer of open space from the developers of the Sibly estate, Persimmon Homes, to Earley Town Council is being handled by the respective parties' appointed solicitors. To receive any available updates.

14. COUNCILLORS' ATTENDANCE

14.1 Record of Members' Attendance

To note details of Councillors' attendance during 2021/22 at meetings of the Council and its Committees. Records to include both remote meetings of councillors and face to face meetings of Committees and Council.

Appendix B

15. ORDERS FOR PAYMENT

To receive details of Orders for Payment since the last meeting of the Town Council (Vouchers 4272 – 4321). There were no Imprest vouchers to report.

Appendix C

16. PUBLICATIONS

To note that the following publications have been received and are available for perusal from the Council Offices:

NERA	Minutes of Executive Meeting – 9 th September 2021
ACER	E-newsletter – Autumn 2021

17. PRESS RELEASES

To decide whether any of the foregoing items of business shall form the subject of a press release.

18. EXCLUSION OF PUBLIC AND PRESS

*To **RESOLVE** that, in view of the confidential nature of the business about to be transacted, it is advisable that the public and press are temporarily excluded and are asked to withdraw for items 19, 20, 21 and 22 on the Agenda.*

19. MINUTES OF PREVIOUS MEETING

To consider the Confidential Minutes of the meeting of Members of the Town Council held on 28th July 2021 and, if appropriate, to recommend their signing as a true and correct record.

20. COMMITTEE REPORTS

To receive the Confidential Minutes of the following meetings:

- 20.1 Amenities and Leisure Committee - 8th September 2021 (*draft*) (Minutes 47 – 48)
- 20.2 Policy & Resources Committee - 22nd September 2021 (*draft*) *to follow*

21. LAUREL PARK PAVILION

To consider the recommendation of the Amenities and Leisure Committee, made at its meeting of 8th September 2021.

22. YOUTH SERVICES

To receive an update on the Town Council's youth service provision.