

# EARLEY TOWN COUNCIL

JF/kam

29 May 2019

Dear Councillor

A meeting of the Policy & Resources Committee will be held in the Council Chamber at the Council Offices, Radstock Lane, Earley on Wednesday, 5<sup>th</sup> June 2019 commencing at 7.45pm.

Yours faithfully

*Jo Friend*

**TOWN CLERK**

**To: Members of the Policy & Resources Committee**

Councillors C Jones (Chair), A Bassett, D Chopping, J Clark, J Eastwell, D Hare, R Houlbrooke, S Matthews, A Mickleburgh and P Stothart.

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## **A G E N D A**

*The first twenty minutes of the meeting will be set aside for members of the public to pose questions to the Council. If there are no questions, the Council will commence business forthwith.*

**1. APOLOGIES FOR ABSENCE**

To receive.

**2. DECLARATIONS OF INTEREST**

To receive any declarations of interest from Members.

**3. VICE CHAIRMAN**

To appoint a Vice Chairman of the Policy and Resources Committee for the Municipal Year 2019/20.

**4. MINUTES OF PREVIOUS MEETING**

To consider the Minutes of the meeting held on 20<sup>th</sup> March 2019 and, if appropriate, to authorise their signing as a true and correct record.

## 5. **APPOINTMENT OF SUB-COMMITTEES & WORKING PARTIES**

To consider the appointment of any necessary Sub-Committees and Working Parties for the year 2019/20. The following were constituted last year:

*Staffing Sub-Committee* – 6 Members already appointed at Annual Meeting on 15<sup>th</sup> May 2019 - D. Chopping; J Clark; J Eastwell; C Jones; S Matthews; A Newton

*Standing Orders Working Party* – currently 6 Members

*Service to Earley Award Panel* – currently 5 Members

*Community and Youth Sub-Committee* – previously all Members of Policy & Resources Committee (P & R Committee may wish to RESOLVE on a different membership)

### 5.1 **SUB-COMMITTEES & WORKING PARTIES**

- 5.1.1 To receive the Minutes of the Community & Youth Sub-Committee held on 20<sup>th</sup> March 2019, attached as *Appendix A*.

## 6. **REQUESTS FOR FINANCIAL ASSISTANCE**

### 6.1 **Letters of Thanks**

Following receipt of Earley Town Council grant monies, letters of thanks have been received from:

- Citizens Advice Reading (£876)
- Cruse Bereavement Care (£300)
- Me2 Club (£500)
- Thames Valley Air Ambulance (£400)
- EarleyBus (£700)
- Wokingham Volunteer Centre (£100)
- Earley Day Centre (£200)
- Readibus (£1,500)

## 7. **FINANCIAL REPORT**

To receive a Financial Summary Report 2018/19, attached as *Appendix B*.

## 8. **PUBLICATIONS**

To note that the following items have been received and are available for viewing in the Council Chamber:

|                                       |  |
|---------------------------------------|--|
| Maiden Erlegh Residents' Association: | Minutes of Annual General Meeting held on 9 <sup>th</sup> May 2019 |
|---------------------------------------|--|

## 9. **PRESS RELEASES**

To consider whether any of the foregoing items should be the subject of a special press release.

## 10 **EXCLUSION OF PUBLIC AND PRESS**

To resolve that, in view of the confidential nature of the business about to be transacted in relation to commercial matters, it is advisable in the public interest that the public and press are temporarily excluded and are asked to withdraw for item 11 on the agenda.

11. **PLANNING COMMITTEE SUPPORT**

Members to consider and RESOLVE accordingly. *Appendix C*