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## A G E N D A

**1. APOLOGIES FOR ABSENCE**

To receive.

**2. MINUTES OF PREVIOUS MEETING**

To consider the minutes of the meeting of the Town Council held on 30th November 2016 and, if appropriate, to authorise their signing as a true and correct record.

**3. MAYOR'S COMMUNICATIONS**

To receive such communications as the Mayor may wish to bring to the notice of the Council.

**4. TOWN COUNCIL COMMITTEES**

To receive the following:

4.1 *Planning Committee*

4.1.1 To receive the minutes of the meeting of the Planning Committee held on 6th December, 2016 (Minutes 85 – 96).

4.1.2 To receive the minutes of the meeting of the Planning Committee held on 10th January, 2017 (Minutes 97 – 108).

4.1.3 To receive the minutes of the meeting of the Planning Committee held on 7th February, 2017 (Minutes 109 – 120).

4.2 *Amenities & Leisure Committee*

To receive the minutes of the meeting of the Amenities & Leisure Committee held on 18th January, 2017 (Minutes 46 - 53).

4.3 *Policy & Resources Committee*

To receive the minutes of the meeting of the Policy & Resources Committee held on 30th January 2017 (Minutes 42 - 50).

The Council is asked to consider the recommendation at Minute 43.2.

**5. REPRESENTATIVES TO OTHER BODIES**

5.1 Reports of Representatives

To receive any reports on meetings of outside bodies on which this Council is represented.

5.1.2 ReadiBus

 To receive a report on a meeting of ReadiBus held on 1st December 2016, prepared by Councillor Brian Wedge, attached as Appendix A.

5.1.3 Wokingham Borough Sports Council

 To receive a report on a meeting of the Wokingham Borough Sports Council held on 5th December 2016 prepared by Councillor Michael Firmager, attached as Appendix B.

5.1.4 Wokingham Borough Sports Council

 To receive a report on a meeting of the Wokingham Borough Sports Council held on 31st January 2017, prepared by Councillor Michael Firmager, attached as Appendix C.

5.1.5 ARC Management

 To receive a report on a meeting of the ARC Management Committee held on 8th February 2017, prepared by Councillor Michael Firmager, attached as Appendix D.

**6. LICENCE APPLICATION**

This item has been placed on the Agenda since there is no Policy & Resources Committee before the deadline for representations.

To consider the following application for a new Street Trading Licence, for which relevant pages are attached as Appendix E.

Applicant: Mr Simon Smith - Dambuster Burgers

Trading Site: Harley Davidson car park, 660 Wokingham Road, Winnersh

Councillors are advised that representations must be received by 1st March 2017.

**7. INTERNAL AUDIT 2016/17**

7.1 Report of Internal Auditor

 The Internal Auditor has completed the review of financial systems and controls. Her report is attached herewith as Appendix F.

**8. COUNCILLORS' ATTENDANCES**

8.1 Record of Members' Attendance

To note details of Councillors' attendance during 2016/17 at meetings of the Council and its Committees, attached as Appendix G.

**9. SCHEDULE OF MEETINGS**

To consider the Schedule of Meetings for the 2017/18 Municipal Year, attached as Appendix H.

The Schedule has been compiled with reference to the Draft Meetings Calendar for Wokingham Borough Council. The most significant clash is the Policy & Resources Committee on 14th March 2018.

9.1 Schedule of Sub-Committee Meetings

Councillors are asked to consider the suggested meeting dates for the Community & Youth Sub-Committee.

Suggested dates are as follows:

 2017

 Tuesday, 11th July

 Tuesday, 3rd October

 2018

 Tuesday, 16th January

 Tuesday, 24th April

All meetings to commence at 7 pm.

**10. ORDERS FOR PAYMENT**

To receive details of any Orders for Payment since the last meeting of the Town Council (Vouchers 579 – 644) and Imprest Account (Vouchers 180 – 192) attached as Appendix I.

**11. PUBLICATIONS**

To note that the following publication has been received and is available for perusal in the Council Offices:

|  |  |
| --- | --- |
| Earley Volunteer Driver Bureau: | News: Reaching Out, Issue 10, Winter 2016. |
| ACER: | Newsletter – December 2016.Open Executive Committee Meeting Agenda for meeting to be held 8th February 2017. |
| Woodley Town Council: | Agenda and Minutes for the period 6th December 2016 to 31st January 2017. |
| Maiden Erlegh Residents’ Association: | Minutes of the Executive Committee held on 12th January 2017.Minutes of the Executive Committee held on 9th February 2017. |
| Earley Community Minibus: | Minutes of Committee Meeting held 7th February 2017. |

**12. PRESS RELEASES**

To decide whether any of the foregoing items of business shall form the subject of a press release.