

AMENITIES & LEISURE COMMITTEE

Minutes of a meeting of the Amenities & Leisure Committee held in the Council Chamber at the Council Offices, Radstock Lane, Earley, Reading on Wednesday 28th February 2018 which commenced at 7.45pm

Present

Chairman - Councillor Mrs L Chambers

Councillors Dr N Brock, T Chambers, D Chopping, Ms P Dunn, M Firmager, Mrs S Matthews,

Apologies Miss L Blumenthal, Mrs M De Jong and B Wedge

62. MINUTES OF PREVIOUS MEETING

Minutes of the meeting held on 17th January 2018 were approved as a true record and signed by the Chairman.

63. REDHATCH COPSE

The Deputy Town Clerk reported that no update had been received from Wokingham Borough Council with regard to the Breach of Condition Notice on Persimmon Homes on 1st November 2017. The Senior Park Ranger reported that the Borough had replaced a number of trees but that the gravel remained in the swales and this was an item outstanding for Persimmon to replace.

64. COMMUNITY & YOUTH CENTRES

64.1 Radstock Community Centre

Councillors were advised that Wokingham Borough Council had at 14th February made an application to the RICS for the appointment of an Expert to determine the rent review on the premises and that the Town Council representative had responded to inform them that a current or past employee of the VOA should not be appointed as there would be a conflict of interest.

No further communication had been received from the RICS.

65. FINANCIAL REVIEW

65.1 Cemeteries & Allotments

65.1.1 Cemeteries

Members were reminded that the Town Council managed the Cemetery in Mays Lane. Different fee scales are charged, dependent on the place of residence as agreed by the Committee

The Income and Expenditure for the Cemetery for 2017/18 was as follows:

Expenditure

<u>CEMETERY</u>	<u>Est.17/18</u> £	<u>Act. to</u> <u>30/11/17</u> £	<u>Rev.17/18</u> £	<u>Est.18/19</u> £
Rates	200.00	207.35	259.18	270.00
Maintenance	3,400.00	2,940.32	2,675.00	3,450.00
Spoil Disposal	500.00	640.65	850.00	650.00
Tree Removal	0.00	0.00	0.00	0.00
Wages	20,780.00	13,853.36	18,500.00	21,400.00
Gatekeeper	2,375.00	1,583.36	2,125.00	2,440.00
Grass Cutting	8,600.00	7,584.00	8,532.00	8,750.00
Unsafe Memorial Repair	156.00	0.00	156.00	156.00
Water Rates	350.00	134.87	180.00	350.00
Memorials/Trees	300.00	336.00	450.00	300.00
Sundries	50.00	0.00	50.00	50.00
New Spine	2,000.00	0.00	1,150.00	1,250.00
TOTAL EXPENDITURE	38,711.00	27,279.91	34,927.18	39,066.00

Income

<u>CEMETERY</u>	<u>Est.17/18</u> £	<u>Act. to</u> <u>30/11/17</u> £	<u>Rev17/18</u> £	<u>Est.18/19</u> £
Cemetery Charges	58,650.00	40,707.77	57,000.00	60,000.00
Licence Fee	8,197.76	8,197.76	8,197.76	8,197.76
TOTAL INCOME	66,847.76	48,905.53	65,197.76	68,197.76

NET EXPENDITURE	-28,136.76	-21,625.62	-30,270.58	-29,131.76
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65.1.2 Allotments

Councillors were reminded that the Town Council manages an allotment site in Culver Lane. The Income and Expenditure for the allotments for 2017/18 is as follows:

Expenditure

<u>ALLOTMENTS</u>	<u>Est.17/18</u> £	<u>Act. to</u> <u>30/11/17</u> £	<u>Rev.17/18</u> £	<u>Est.18/19</u> £
Maintenance	2,000.00	421.30	600.00	750.00
Pest Control	520.00	160.00	320.00	520.00
Wages	1,735.00	1,156.64	1,600.00	1,790.00
Water Rates	1,000.00	173.60	260.00	650.00
Sundries	50.00	0.00	0.00	50.00
TOTAL EXPENDITURE	5,305.00	1,911.54	2,780.00	3,760.00

Income

<u>ALLOTMENTS</u>	<u>Est.17/18</u> £	<u>Act. to</u> <u>30/11/17</u> £	<u>Rev.17/18</u> £	<u>Est.18/19</u> £
Charges (income from rental)	3,300.00	66.50	3,300.00	3,400.00
TOTAL INCOME	3,300.00	66.50	3,300.00	3,400.00
NET EXPENDITURE	2,005.00	1,845.04	-520.00	360.00

Councillors were requested to note that the estimated income is based upon the expectation of uptake of the allotment plots and that the allotment year runs from 1st January.

Members were also advised that a differential rate is charged for new plot holders in order to move towards the allotments being self-funding. This will have been achieved by the following financial year and a single rate will then be applied for all plot holders from 2019.

The wages outturn for both the Cemetery and the Allotments is a reflection of the apportionment of time between different aspects of the services across the Committee.

66. PUBLICATIONS

The Committee noted that the following items had been received and are available for viewing in the Council Chamber.

National Association of Memorial Masons	NAMM News – January 2018.
BRAMM	Newsletter Winter Update 2017/18

67. PRESS RELEASES

No press releases were requested.

68. TERMINATION OF MEETING

The meeting was declared closed by the Chairman at 8.02pm.